



DEVELOPMENT/*BUILDING* PERMIT APPLICATION CHECKLIST

1. DOCUMENTS INCLUDED WITH APPLICATION FOR NEW HOMES

- ☐ Development Permit Application Form - Filled and signed by Applicant
- ☐ Building Permit Application Form - Filled and signed by Applicant
- ☐ Site Plan with setbacks from property lines and other buildings
- ☐ Sealed and Signed Engineer Drawings
- ☐ Other Documents:
- ☐

2. DOCUMENTS INCLUDED WITH APPLICATION FOR ACCESSORY/DISCRETIONARY USES

- ☐ Development Permit Application Form - Filled and signed by Applicant
- ☐ Building Permit Application Form - Filled and signed by Applicant
- ☐ Site Plan with setbacks from property lines and other buildings
- ☐ Sealed and Signed Engineer Drawings
- ☐ Other Documents:
- ☐

3. DOCUMENTS INCLUDED WITH APPLICATION FOR COMMERCIAL DEVELOPMENT

- ☐ Development Permit Application Form - Filled and signed by Applicant
- ☐ Building Permit Application Form - Filled and signed by Applicant
- ☐ Site Plan with grade elevations and setbacks
- ☐ Sealed and Signed Engineer Drawings
- ☐ Other Documents:
- ☐

4. OTHER APPLICATION:

- ☐ Development Permit Application Form - Filled and signed by Applicant
- ☐ Other Information and Documents:
- ☐ Other Information and Documents:



TOWN OF FOAM LAKE

File _____

DEVELOPMENT PERMIT APPLICATION

THIS IS NOT A DEVELOPMENT PERMIT

You are advised to check the regulations in the Town of Foam Lake Zoning Bylaw No. 1-2019 that govern the type of development being proposed prior to completing this application. Fill out only those sections of the application which are relevant to your proposal. Attach additional sheets if necessary.

1 Applicant Information

Full Name _____
Address _____

Phone _____
Fax _____
Email _____

2 Registered Owner Information (if different from applicant)

Full Name _____
Address _____

Phone _____
Fax _____
Email _____

3 Property Information (include any applicable)

Civic Address _____
Lot _____ Block _____ Registered Plan No. _____ Parcel No. _____
LSD _____ ¼ _____ Sec. _____ Twp. _____ Rge. _____ Mer. _____

4 Proposed Development Information

a) Existing use of land and/or buildings: _____

_____ EXISTING SIZE: _____

b) Proposed use of land and/or buildings: _____

_____ PROPOSED SIZE: _____

c) Proposed construction and alteration of buildings: _____

d) List any adjacent or nearby land uses: _____

e) Any additional information which may be relevant: _____

f) Proposed date of start: _____ g) Proposed date of completion: _____

CONTINUE →

5 Development Context

Consult the Town of Foam Lake Official Community Plan Bylaw No. 1-2019, Map 1 – Future Land Use Concept, and indicate with ☒ whether the proposed development site is located within any of the following areas:

Existing Residential	☐	Future Community Service	☐
Existing Commercial	☐	Future Industrial	☐
Existing Community Service	☐	Future Open Space	☐
Existing Industrial	☐	-----	
Existing Open Space	☐	Potential Residential	☐
Urban Reserve	☐	Potential Commercial	☐
-----		Potential Community Service	☐
Future Residential	☐	Potential Industrial	☐
Future Commercial	☐	Potential Open Space	☐

6 Site Plan / Vicinity Map

On the last page of this application, or on an additional attached page, include a Site Plan of the proposed development that clearly shows:

- | | |
|--|---|
| a) boundaries and dimensions of the site and adjacent lots | d) treed areas, water courses or bodies, landscaping and proposed lot grade information |
| b) location and size of all existing and proposed buildings and structures | e) location of existing and proposed access points to streets and lanes |
| c) utility lines, easements, or topographic features | |

7 Application Fees

As per the Town of Foam Lake Zoning Bylaw No. 1-2019, Section 3.11 – Fees, the applicable fees for a development permit are as follows:

- | | | | |
|-----------------------------|--------|---------------------------------|--------|
| a) Permitted principal use: | \$0.00 | d) Discretionary principal use: | \$0.00 |
| b) Permitted accessory use: | \$0.00 | e) Discretionary accessory use: | \$0.00 |
| c) Permitted ancillary use: | \$0.00 | f) Discretionary ancillary use: | \$0.00 |

These fees are in addition to any fees relating to a zoning amendment. All relevant fees must be included with this application.

8 Declaration of Applicant

I, _____ of the _____ of _____ in the Province of Saskatchewan, solemnly declare that the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act. I have no objection to the entry upon the land described herein by the person(s) authorized by the Town of Foam Lake for the purpose of site inspections required for reviewing this application.

Signature of Applicant

Date

TOWN of Foam Lake
— SASKATCHEWAN —



Permit# _____

FORM A - BUILDING PERMIT APPLICATION

1. APPLICANT

Name: _____

Address: _____ Postal Code: _____

Telephone: _____ E-Mail: _____

2. REGISTERED OWNER (Same as Applicant ☐)

Name: _____ Address: _____ Telephone: _____

3. CONTRACTOR (Same as Applicant ☐)

Name: _____ Address: _____ Telephone: _____

4. ARCHITECT/DESIGNER (Same as Applicant ☐)

Name: _____ Address: _____ Telephone: _____

5. PROPERTY ADDRESS OR LOCATION OF WORK

Lot: _____ Block: _____ Plan: _____

Civic Address: _____

6. TYPE OF WORK

NEW BUILDING ☐ RENOVATION ☐ ADDITION ☐ BUILDING REMOVAL ☐ DEMOLITION ☐
REPAIR ☐ BASEMENT DEVELOPMENT ☐ CHANGE OF USE ☐ OTHER: _____

7. WORK DETAILS

Estimated Cost of Building/Works: \$ _____ Floor Area of Building/Works: _____

Specify Work Covered by Applicant: _____

Building Length: _____ Building Width: _____ Building Height: _____

8. AUTHORIZATION

I hereby agree to comply with the bylaw of the municipality respecting building and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw of the municipality and applicable Acts and regulations regardless of any review of drawings or inspections that may or may not be carried out by an inspector.

Applicant's Signature Date

OFFICIAL USE

Permission is hereby granted to the applicant to _____ a building to be used as a _____ located at _____.

This permit expires 2 years from the date of issue if work is not commenced within that period or if work is suspended for a period of six months.

Development Officer Date

SITE PLAN / VICINITY MAP

