



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council September 8, 2026 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Ryan Junop
		Tyler Goosen
		Tara Helgason
		Gloria Bastien
		Darren Hrehor
COUNCIL ABSENT:		
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:00 p.m.

2 Acknowledgement to Agenda

2026-165

Gloria Bastien

Ryan Junop

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on September 8, 2026;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

CARRIED

3 Adoption of Minutes

2026-166

Tara Helgason

Tyler Goosen

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on August 11, 2026, have been presented for review by the

members of the Town of Foam Lake Council; and
WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;
NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:
The minutes of the regular meeting of the Town of Foam Lake Council held on August 11, 2026, are hereby acknowledged and approved as presented.
The Council affirms that there are no errors or omissions in the minutes.

CARRIED

4 Mayor's Report

2026-167

Tara Helgason
Gloria Bastien

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;
WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on September 8, 2026.

CARRIED

4.1 Clarification of Responsibilities for the Foam Lake Community Theatre

2026-168

Tara Helgason
Tyler Goosen

WHEREAS recent social media posts have circulated within the community containing misinformation regarding the operations, responsibilities, and maintenance of the Foam Lake Community Theatre; and
WHEREAS the Town of Foam Lake has entered into a lease agreement with the Foam Lake Community Theatre Committee for the use and operation of the Theatre building; and
WHEREAS under the terms of the lease, the Foam Lake Community Theatre Committee is solely responsible for all day-to-day operational matters, including payment of utilities, routine maintenance, general operations, and oversight of tenants or users within the premises; and
WHEREAS the Town of Foam Lake retains responsibility only for capital expenditures that alter or materially change the building structure, and for maintaining insurance coverage on the building itself; and
WHEREAS the Town of Foam Lake has fulfilled its obligations by undertaking asbestos abatement measures and by funding roof repairs as coordinated through the Committee; and
WHEREAS Council wishes to ensure accurate information is available to the public regarding the respective roles and responsibilities of the Town and the Committee;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake formally clarifies that operational responsibilities for the Foam Lake Community Theatre rest with the Foam Lake Community Theatre Committee,

and that the Town's obligations are limited to capital building matters and building insurance; and

BE IT FURTHER RESOLVED that this clarification be communicated publicly to address misinformation and ensure transparency regarding the governance and operation of the Foam Lake Community Theatre.

CARRIED

4.2 Council Reports

2026-169

Tyler Goosen

Mike Glover

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and

WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and

WHEREAS, the Council has reviewed the verbal reports provided during the meeting of September 8, 2026 and finds them to be informative and relevant to the ongoing operations of the town,

NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on September 8, 2026.

CARRIED

5 CAO Report

2026-170

Gloria Bastien

Mike Glover

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on September 8, 2026;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on September 8, 2026, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

CARRIED

6 Foreman's Report

2026-171

Tyler Goosen

Ryan Junop

WHEREAS the Foreman's written report of activities was presented to the Council for review;

AND WHEREAS the Council has asked questions regarding the report and

received satisfactory answers from the Foreman;
AND WHEREAS the Council has reviewed the Water Treatment Report from the month of August 31, 2026 as presented and discussed the findings;
NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on September 8, 2026.

CARRIED

7 Leisure Services Report

2026-172

Mike Glover
Tyler Goosen

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;
AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

CARRIED

8 New Business

8.1 Accounts for Approval

2026-173

Tara Helgason
Ryan Junop

WHEREAS the Town of Foam Lake has received a list of accounts totaling four hundred and eighty-seven thousand three hundred and ninety-one dollars and sixty-three cents (\$487,391.63) for payment;
AND WHEREAS the list of accounts includes payments made by cheque numbers #30045 - #30079 and all online payments, including but not limited to: payroll, indemnities, utilities, tax liabilities, and financing agreements;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$487,391.63 for payment and approves all payments made by cheque numbers #30045 - #30079 and online transactions including payroll pay periods 16, 17 & 18.

CARRIED

8.2 Financial Statement and Bank Statement

2026-174

Gloria Bastien
Tara Helgason

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending August 31, 2026; and

WHEREAS these documents have been presented and discussed at the September 8, 2026 meeting of Town Council;
NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending August 31, 2026, as presented.

CARRIED

8.3 Bylaw 08-2026, A Building Bylaw, First Reading

2026-175

Tara Helgason

Mike Glover

WHEREAS The Uniform Building and Accessibility Standards Act has been repealed and replaced by The Construction Codes Act, which establishes updated requirements for building administration, permitting, enforcement, and compliance in Saskatchewan; and

WHEREAS the Town of Foam Lake's current Building Bylaw No. 02-2011 is more than fourteen years old and no longer aligns with the legislative framework, definitions, permit processes, enforcement provisions, and code references now required under The Construction Codes Act, the Building Code Regulations, and the Energy Code Regulations; and

WHEREAS Council has reviewed proposed Bylaw No. 08-2026, A Bylaw Respecting Buildings, which modernizes the Town's building permit system, incorporates current provincial codes and standards, updates fee structures, and provides clear administrative and enforcement authority for building officials;

THEREFORE BE IT RESOLVED that Council gives First Reading to Bylaw No. 08-2026, A Bylaw Respecting Buildings, for the purpose of replacing Building Bylaw No. 02-2011 and bringing the Town of Foam Lake into compliance with the current provincial construction code framework.

CARRIED

8.4 Bylaw 08-2026 Second Reading

2026-176

Tyler Goosen

Ryan Junop

THAT Bylaw No. 08-2026, A Bylaw Respecting Buildings, be given Second Reading.

CARRIED

8.5 Consent for Third Reading of Bylaw 08-2026

2026-177

Gloria Bastien

Tara Helgason

WHEREAS Council has given First and Second Reading to Bylaw No. 08-2026, A Bylaw Respecting Buildings; and

WHEREAS in accordance with The Municipalities Act, unanimous consent of all Council members present is required to proceed with Third Reading at the same meeting;

THEREFORE BE IT RESOLVED that Council grants unanimous consent to give Bylaw No. 08-2026 Third Reading at this meeting.

CARRIED UNANIMOUSLY

8.6 Third and Final Reading 08-2026

2026-178

Mike Glover

Tyler Goosen

THAT Bylaw No. 08-2026, A Bylaw Respecting Buildings, be given Third Reading and hereby be passed; and

THAT Administration prepare and submit certified true copies of Bylaw No. 08-2026 to the Ministry of Government Relations for review and approval as required under provincial legislation; and

THAT the bylaw shall not come into force until approval has been received from the Ministry of Government Relations in accordance with The Construction Codes Act.

CARRIED

8.7 Enforcement of Policy 02-2025 Public Conduct and Harassment Policy

2026-179

Tyler Goosen

Mike Glover

THAT Council approves the issuance of a Level 1 Conduct Restriction for 30 days to the individual identified in the Incident Report dated September 1, 2026, pursuant to Policy 02-2025 Public Conduct and Harassment Prevention Policy;

AND THAT the restriction include communication limits, office access controls, and staff-interaction requirements as detailed in the report.

CARRIED

8.8 Acknowledgment of Consultation Completion

2026-180

Gloria Bastien

Tara Helgason

THAT Council acknowledges that the approval of the proposed broadband telecommunications tower at 529 SK-16 is under the jurisdiction of Innovation, Science and Economic Development Canada (ISED) pursuant to the Radiocommunication Act, and that the Town's role is limited to participating in the required public consultation.

Council further acknowledges that all consultation requirements have been completed by Forbes Bros Ltd. on behalf of Xplore Communications Inc., with no objections received, and therefore confirms that the issuance of the municipal Letter of Concurrence is an administrative matter that does not require Council approval.

CARRIED

9 Correspondence

2026-181

Tara Helgason

Tyler Goosen

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on September 8, 2026;
 NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on September 8, 2026.

Market in the Park Society	Final Market Notice
Main Street Ratepayer	Request for Traffic Calming Devices

CARRIED

9.1 Traffic Bylaw Update with Review by Public Works Committee

2026-182

Tyler Goosen

Ryan Junop

WHEREAS Council has received a letter from a concerned resident regarding vehicle speeds along Robertson Avenue; and

WHEREAS this concern has prompted additional discussion regarding speed and traffic safety in other areas of the community, including the temporary traffic-calming measures currently in place on Bray Avenue; and

WHEREAS Council is in the process of updating the Town of Foam Lake Traffic Bylaw to ensure alignment with current community needs and safety standards;

THEREFORE BE IT RESOLVED THAT Council direct the Public Works Committee to review the concerns raised, including the placement and effectiveness of temporary traffic-calming measures, at their next scheduled meeting; and

BE IT FURTHER RESOLVED THAT the Committee incorporate their findings and recommendations into the ongoing update of the Traffic Bylaw for the Town of Foam Lake.

CARRIED

10 Adjournment

2026-183

Tara Helgason

THAT we adjourn this meeting at 7:34 p.m.

CARRIED

 Mayor, Graham Farrell

 Chief Administrative Officer, Shanna York