



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council July 14, 2026 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
	ELECTRONIC Means:	Ryan Junop
		Darren Hrehor
		Tara Helgason
		Gloria Bastien
COUNCIL ABSENT:		Tyler Goosen
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:00p.m.

2 Acknowledgement to Agenda

2026-130

Darren Hrehor

Gloria Bastien

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on July 14, 2026;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

CARRIED

3 Adoption of Minutes

2026-131

Mike Glover

Tara Helgason

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on June 9, 2026, have been presented for review by the members of the Town of Foam Lake Council; and

WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;

NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:

The minutes of the regular meeting of the Town of Foam Lake Council held on June 9, 2026, are hereby acknowledged and approved as presented.

The Council affirms that there are no errors or omissions in the minutes.

CARRIED

4 Mayor's Report

2026-132

Gloria Bastien

Mike Glover

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on July 14, 2026

CARRIED

5 Council Questions and Reports

5.1 03-2026 Outdoor Work, Programming, Aquatics Air Quality and Inclement Weather Safety Policy

2026-133

Mike Glover

Tara Helgason

WHEREAS the Leisure and Parks Committee has reviewed Policy 03-2026 – *Outdoor Work, Programming, and Aquatics Air Quality and Inclement Weather Safety Policy* and recognizes the importance of protecting staff, volunteers, participants, and the public during outdoor programming, aquatics operations, special events, and outdoor work; and

WHEREAS the policy establishes procedures for responding to poor air quality, extreme heat, lightning, and other hazardous weather conditions using AQHI ratings, federal weather alerts, and on-site observations; and

WHEREAS the Leisure and Parks Committee has recommended that Council approve and implement the policy as presented;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the recommendation of the Leisure and Parks Committee and approves Policy 03-2026 – *Outdoor Work, Programming, and Aquatics Air Quality and Inclement Weather Safety Policy*.

CARRIED

5.2 04-2026 Rec Centre Air Quality and Response Policy

2026-134

Mike Glover

Darren Hrehor

WHEREAS the Saskatchewan Health Authority has issued updated indoor air quality requirements for ice arenas, including new maximum allowable concentrations for nitrogen dioxide (NO₂) effective September 1, 2026; and

WHEREAS these requirements include properly calibrated CO and NO₂ monitoring equipment, regular measurements and record keeping, and detailed procedures for responding to exceedances; and

WHEREAS the Town of Foam Lake is responsible for ensuring that the Foam Lake Recreation Centre is operated in a manner that protects the health and safety of users, staff, volunteers, and the public; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the recommendation of the Leisure & Parks Committee and approves Policy 04-2026 – Rec Centre Air Quality and Response Policy as presented; and

BE IT FURTHER RESOLVED THAT Administration be directed to implement all required monitoring procedures, staff training, emergency response protocols, equipment calibration practices, and record-keeping measures necessary to meet updated CO and NO₂ standards.

CARRIED**5.3 Bylaw 07-2026 - A Tax Exemption Bylaw**

2026-135

Tara Helgason

Mike Glover

WHEREAS the Finance Committee has reviewed and considered a proposed Tax Exemption Agreement with Eaglepoint Ventures Ltd. for the property legally described as Block E, Plan 82H08908; and

WHEREAS the Finance Committee recommends that Council approve a new tax exemption bylaw to replace Bylaw No. 07-2024 and authorize the execution of a revised Tax Exemption Agreement;

THEREFORE BE IT RESOLVED that Council give first reading to Bylaw No. 07-2026, being a bylaw of the Town of Foam Lake for entering into a Tax Exemption Agreement with Eaglepoint Ventures Ltd., as recommended by the Finance Committee and attached hereto.

CARRIED**5.4 Second Reading of Bylaw 07-2026**

2026-136

Darren Hrehor

Gloria Bastien

THAT the Council move that Bylaw No. 07-2026, being a bylaw of the Town of Foam Lake for entering into a Tax Exemption Agreement with Eaglepoint Ventures Ltd. for the property legally described as Block E, Plan 82H08908, be read a second time.

CARRIED

5.5 Third Reading at One Meeting

2026-137

Ryan Junop

Darren Hrehor

WHEREAS Bylaw No. 07-2026 has been introduced and given first and second reading at this meeting; and

WHEREAS Section 103(4) of The Municipalities Act permits Council, by unanimous consent, to give a bylaw three readings at one meeting;

THEREFORE BE IT RESOLVED that Council give Bylaw No. 07-2026, being a bylaw of the Town of Foam Lake for entering into a Tax Exemption Agreement with Eaglepoint Ventures Ltd. for Block E, Plan 82H08908, third reading at this meeting.

CARRIED UNANIMOUSLY**5.6 Third and Final Reading Bylaw 07-2026**

2026-138

Gloria Bastien

Tara Helgason

WHEREAS Bylaw No. 07-2026, being a bylaw of the Town of Foam Lake for entering into a Tax Exemption Agreement with Eaglepoint Ventures Ltd. for the property legally described as Block E, Plan 82H08908, has received first and second reading; NOW THEREFORE BE IT RESOLVED that Bylaw No. 07-2026 be now read a third time and finally adopted at the July 14, 2026 Regular Meeting of Council.

CARRIED**5.7 Council Reports**

2026-139

Tara Helgason

Mike Glover

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and

WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and

WHEREAS, the Council has reviewed the verbal reports provided during the meeting of July 14, 2026 and finds them to be informative and relevant to the ongoing operations of the town,

NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on July 14, 2026.

CARRIED**6 Leisure Services Report**

2026-140

Mike Glover

Tara Helgason

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks,

Trails, Marsh, Waterpark, and other related facilities;

AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

CARRIED

6.1 Addition to Budget for Recreation Centre Renovation

2026-141

Mike Glover

Tara Helgason

WHEREAS Council recognizes the need to renovate and update the five dressing rooms at the Foam Lake Recreation Centre to improve the functionality and appearance of the facility; and

WHEREAS members of the community and the Friends of the Recreation Centre have volunteered to complete the installation and renovation work, resulting in significant cost savings to the Town; and

WHEREAS the estimated cost of approximately \$35,000 is for the purchase of materials, including benches, shelving, and other required supplies, with funding to be provided from available surplus funds and insurance claim reserve funds previously set aside for Recreation Centre improvements;

NOW THEREFORE BE IT RESOLVED THAT Council direct Administration to include the Recreation Centre Dressing Room Renovation Project in the 2026 Operating Budget in the amount of approximately \$35,000, with the project to be funded from available surplus funds and insurance claim reserve funds.

CARRIED

6.2 National Drowning Prevention Week

2026-142

Darren Hrehor

Gloria Bastien

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Saskatchewan is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we truly enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of Saskatchewan to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to wear a Personal Flotation Device or lifejacket at all times when boating; and

WHEREAS the Lifesaving Society Canada has declared July 19-25, 2026, National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, The Town of Foam Lake, hereby proclaim July

19-25, 2026, NATIONAL DROWNING PREVENTION WEEK in Foam Lake and do commend its thoughtful recognition to all citizens of Foam Lake.

CARRIED

7 Foreman's Report

2026-143

Gloria Bastien

Darren Hrehor

WHEREAS the Foreman's written report of activities was presented to the Council for review;

AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;

AND WHEREAS the Council has reviewed the Water Treatment Report for June 2026 as presented and discussed the findings;

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on July 14, 2026.

CARRIED

8 CAO Report

2026-144

Mike Glover

Darren Hrehor

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on July 14, 2026;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on July 14, 2026, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

CARRIED

8.1 Appointment of Animal Control Officer

2026-145

Tara Helgason

Darren Hrehor

WHEREAS the Town of Foam Lake has reviewed the Animal Control and By-Law Enforcement Service Agreement provided by Animal Control Care & Rescue Shelter (ACCRS), which outlines professional animal control, animal welfare, and municipal by-law enforcement services, including responding to complaints involving stray, abandoned, dangerous, aggressive, or feral animals, enforcing municipal animal control bylaws, and conducting weekly municipal by-law patrols; and WHEREAS ACCRS, established in 2015 and operating from Wynyard, Saskatchewan, provides humane, professional animal management services consistent with provincial legislation and municipal bylaws, and maintains a designated municipal animal pound with established intake, isolation, veterinary

care, and adoption procedures; and

WHEREAS the Town of Foam Lake requires an appointed Animal Control Officer to enforce Animal Control Bylaw 02-2025, respond to animal-related complaints, and ensure public safety and responsible pet ownership within the municipality; and WHEREAS ACCRS has identified Andrew Labdon as the individual responsible for providing animal control and by-law enforcement services to the Town under the terms of the Service Agreement;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby appoints Animal Control Care & Rescue Shelter (ACCRS), and specifically Andrew Labdon, as the Town's Animal Control Officer, authorized to enforce Animal Control Bylaw 02-2025 and carry out all duties described within the Service Agreement;

BE IT FURTHER RESOLVED THAT this appointment shall take effect immediately upon passage of this resolution.

CARRIED

9 New Business

9.1 Accounts for Approval

2026-146

Darren Hrehor
Gloria Bastien

WHEREAS the Town of Foam Lake has received a list of accounts totaling two hundred and ninety-six thousand and nine hundred and one dollars and seventy-one cents (\$296,901.71) for payment;

AND WHEREAS the list of accounts includes payments made by cheque numbers #29960 - #30005 and all online payments, including but not limited to: payroll, indemnities, utilities, tax liabilities, and financing agreements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$296,901.71 for payment and approves all payments made by cheque numbers #29960 - #30005 and online transactions including payroll pay periods 12 & 13 and Q2 Council Indemnity as outlined.

CARRIED

9.2 Financial Statement and Bank Statement

2026-147

Tara Helgason
Mike Glover

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending June 30, 2026; and

WHEREAS these documents have been presented and discussed at the July 14, 2026 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending June 30, 2026, as presented.

CARRIED

9.3 Preparation and Presentation of List of Lands in Arrears

2026-148

Gloria Bastien

Darren Hrehor

WHEREAS Section 3 of The Tax Enforcement Act requires the Administrator to submit to the Head of Council a list of lands in arrears prior to proceeding with public advertisement;

AND WHEREAS the Administrator has prepared and presented a list of lands in tax arrears for review;

NOW THEREFORE BE IT RESOLVED that Council acknowledges and accepts the list of lands in arrears as presented and attached hereto; and

BE IT FURTHER RESOLVED that the Administrator be authorized to proceed with advertisement of said list in the Foam Lake Review in accordance with The Tax Enforcement Act.

CARRIED**9.4 Insurance 2026-2027 Coverage**

2026-149

Darren Hrehor

Gloria Bastien

WHEREAS the Town of Foam Lake has received a 2026–2027 municipal insurance quote from SGI/Westland Insurance Group Ltd. in the amount of \$75,434, providing commercial property, liability, crime, boiler and machinery, and accident insurance coverage for municipal operations; and

WHEREAS Council has reviewed the quote, including coverage limits, deductibles, valuation basis, and policy terms applicable to municipal buildings, contents, mobile equipment, and liability exposures; and

WHEREAS Council has also reviewed a proposal for Cyber Proactive Response insurance coverage underwritten by CFC and arranged through Westland Insurance Group Ltd. to provide enhanced cyber incident response and related protection for the Town; and

WHEREAS Council considers both the SGI/Westland municipal insurance program and the Cyber Proactive Response coverage to be appropriate and acceptable for the Town's operational needs for the 2026–2027 policy term;

THEREFORE BE IT RESOLVED THAT the Town of Foam Lake approve the 2026–2027 municipal insurance renewal with SGI/Westland Insurance Group Ltd. at a premium of \$75,434, and further approve the purchase of Cyber Proactive Response insurance through CFC, arranged by Westland Insurance Group Ltd., at the quoted premium, and that the Chief Administrative Officer be authorized to execute all required documents necessary to bind both insurance coverages.

CARRIED

Tara Helgason declared conflict of interest.

9.5 Lot Amalgamation Approval Lot L Plan 83H10569 EXT 8

2026-150

Mike Glover

Darren Hrehor

WHEREAS the Town of Foam Lake has received a written request from Curtis Shrader seeking approval to amalgamate Blk L – Plan 83H01569 Ext 8 and Blk N Plan

101790020 Ext 7, and further to subdivide and amalgamate the back 20 metres of Lot G, for the purpose of constructing a commercial truck wash; and

WHEREAS Council has reviewed the request in accordance with Parcel Tie & Consolidation Policy #2021-011, which requires that properties be adjacent, commonly owned, and intended for development supported by an approved building permit; and

WHEREAS Curtis Shrader is the registered owner of Lots L and N, and has indicated his intention to construct a commercial truck wash across the two parcels, thereby meeting the criteria for consolidation under Town policy; and

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake approves the amalgamation of Lots L and N into one consolidated parcel for the purpose of supporting the proposed commercial development;

BE IT FURTHER RESOLVED that Council approves, in principle, the request to subdivide and amalgamate the back 20 metres of Lot G with the newly consolidated parcel, pending submission of a formal survey and subdivision application to Information Services Corporation (ISC);

BE IT FINALLY RESOLVED that upon receipt of the required ISC documentation, the Town of Foam Lake will issue a formal approval letter confirming Council's authorization for the parcel tie and consolidation as required under Policy #2021-011.

CARRIED

10 Correspondence

2026-151

Darren Hrehor

Tara Helgason

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and

WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on July 14, 2026;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on July 14, 2026.

Request for Review Into Policies and Procedures

Response Sent for Review of Policies Request
--

CARRIED

10.1 Street Closure Request - July 17, 2026

2026-152

Gloria Bastien

Darren Hrehor

BE IT RESOLVED THAT Council approves the temporary closure of the street in front of the Foam Lake Legion Hall, from the back alley to Royal Street, on July 17, 2026, from 12:00 p.m. to 4:00 p.m., weather permitting; and

BE IT FURTHER RESOLVED THAT the Foam Lake Legion shall coordinate with Public Works for placement and removal of barricades and any required traffic control.

CARRIED

11 Adjournment

2026-153

Tara Helgason

THAT we adjourn this meeting at 7:08 p.m.

CARRIED

Mayor, Graham Farrell

Chief Administrative Officer, Shanna York