



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council May 12, 2026 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Ryan Junop
		Darren Hrehor
		Tara Helgason
		Gloria Bastien
COUNCIL ABSENT:		Tyler Goosen
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Graham Farrell, called the meeting to order at 6:00 p.m.

2 Acknowledgement to Agenda

2026-088

Gloria Bastien
Darren Hrehor

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on May 12, 2026;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

CARRIED

3 Adoption of Minutes

2026-089

Darren Hrehor
Ryan Junop

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on April 8, 2026, and the special meeting held on April 21, 2026, regarding the declaration of a Local State of Emergency, have been presented for review by the members of Council; and

WHEREAS the members of Council have reviewed the minutes and have found that there are no errors or omissions;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby acknowledges and approves the minutes of the regular meeting held on April 8, 2026, and the special meeting held on April 21, 2026, as presented.

FURTHER, THAT Council affirms that there are no errors or omissions contained within the approved minutes.

CARRIED**4 Delegations**

Stacie Warren arrived to discuss her concerns at 6:11pm

4.1 Traffic Request Along Bray Avenue

2026-090

Darren Hrehor
Gloria Bastien

THAT Council hereby directs the Administrator to develop a comprehensive traffic safety plan to address speeding and pedestrian safety concerns along Bray Avenue from Main Street to Broadway Street, including but not limited to options for traffic calming measures, enforcement strategies, signage improvements, and any other appropriate remedial actions;

AND FURTHER THAT pending the development and consideration of such plan, Council approves interim traffic calming measures within the school zone on Bray Avenue, including the procurement and installation of temporary speed bumps or other appropriate traffic calming devices as deemed necessary by Administration in consultation with the Public Works Department;

AND FURTHER THAT these interim measures be implemented as soon as practicable to enhance pedestrian safety and reduce traffic speeds in the affected area.

CARRIED

Stacie Warren left at 6:18pm

5 Mayor's Report

2026-091

Graham Farrell
Mike Glover

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;
 NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on May 12, 2026.

CARRIED

6 Council Questions and Reports

6.1 2026 Operating Budget

2026-092

Tara Helgason
 Ryan Junop

WHEREAS, the Finance Committee of the Town of Foam Lake has reviewed, debated, and discussed the proposed 2026 Operating Budget in detail, including operational requirements, debt obligations, and planned capital projects; and

WHEREAS, the Finance Committee has recommended approval of the proposed 2026 Operating Budget to Council; and

WHEREAS, the proposed 2026 Operating Budget has now been presented to and reviewed by the full Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves the 2026 Operating Budget as presented and as recommended by the Finance Committee.

FURTHER, THAT the 2026 Operating Budget be attached and form a record of this meeting.

CARRIED

6.2 2026 Mill Rate

2026-093

Darren Hrehor
 Gloria Bastien

WHEREAS, the Finance Committee of the Town of Foam Lake has reviewed and considered the 2026 municipal taxation options and has provided a recommendation to Council; and

WHEREAS, the Finance Committee has recommended an increase to the 2026 municipal mill rate from 7.70 mills in 2025 to 7.85 mills in 2026, representing a 2% increase; and

WHEREAS, Council has reviewed the recommendation and determined that the proposed mill rate is required to support a balanced 2026 Operating Budget and meet the financial requirements of the municipality;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves the 2026 municipal mill rate of 7.85 mills as recommended by the Finance Committee.

CARRIED

6.3 Acknowledgement of Education Property Tax Rates

2026-094

Tara Helgason
 Mike Glover

WHEREAS, the Finance Committee of the Town of Foam Lake has reviewed the 2026–2027 Saskatchewan Education Property Tax mill rates as established by the Government of Saskatchewan; and

WHEREAS, the Finance Committee has confirmed that there is no change from the 2025 education property tax mill rates;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby acknowledges the 2026–2027 Saskatchewan Education Property Tax mill rates as follows:

- Agricultural: 1.07 mills
- Residential: 4.27 mills
- Commercial/Industrial: 6.37 mills
- Resource (Oil/Gas/Mine): 7.49 mills

FURTHER, THAT Council directs that this acknowledgement be recorded for information and included in the 2026 municipal budgeting and taxation documentation.

CARRIED

6.4 First Reading of Bylaw 05-2026, A Tax Bylaw

2026-095

Tara Helgason
Mike Glover

WHEREAS, the Council of the Town of Foam Lake has been presented with Bylaw 05-2026, being a bylaw to provide for different amounts of mill rate factor, minimum tax, base tax, mixed class property provisions, and shed/shack abatements for the 2026 taxation year; and

WHEREAS, Bylaw 05-2026 has been reviewed by Council in accordance with The Municipalities Act;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby gives first reading to Bylaw 05-2026, “A Bylaw of the Town of Foam Lake to Provide for Different Amounts of Mill Rate Factor, Minimum Tax, Base Tax, Mixed Class Property and Shed/Shack Abatements.

CARRIED

6.5 Second Reading of Bylaw 05-2026

2026-096

Gloria Bastien
Darren Hrehor

WHEREAS, Bylaw 05-2026, being “A Bylaw of the Town of Foam Lake to Provide for Different Amounts of Mill Rate Factor, Minimum Tax, Base Tax, Mixed Class Property and Shed/Shack Abatements,” has received first reading by Council; and

WHEREAS, Council has had the opportunity to consider the bylaw in accordance with The Municipalities Act;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby gives second reading to Bylaw 05-2026

CARRIED

6.6 Bylaw 05-2026 Be Given Third Reading

2026-097

Ryan Junop
Mike Glover

WHEREAS, Bylaw 05-2026, being “A Bylaw of the Town of Foam Lake to Provide for Different Amounts of Mill Rate Factor, Minimum Tax, Base Tax, Mixed Class Property and Shed/Shack Abatements,” has received first and second reading by Council; and
WHEREAS Council wishes to proceed with consideration of third reading at the same meeting in accordance with The Municipalities Act;
NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby agrees that Bylaw 05-2026 be given three readings at this meeting;

CARRIED UNANIMOUSLY**6.7 Third and Final Reading of Bylaw 05-2026**

2026-098

Gloria Bastien
Darren Hrehor

WHEREAS, Bylaw 05-2026, being “A Bylaw of the Town of Foam Lake to Provide for Different Amounts of Mill Rate Factor, Minimum Tax, Base Tax, Mixed Class Property and Shed/Shack Abatements,” has received first and second reading by Council; and
WHEREAS Council is satisfied with the content and intent of the bylaw;
NOW, THEREFORE, BE IT RESOLVED THAT Bylaw 05-2026 be given third and final reading and be hereby passed at this regular meeting of Council of the Town of Foam Lake

CARRIED**6.8 Council Reports**

2026-099

Gloria Bastien
Tara Helgason

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and
WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and
WHEREAS, the Council has reviewed the verbal reports provided during the meeting of May 12, 2026 and finds them to be informative and relevant to the ongoing operations of the town,
NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on May 12, 2026

CARRIED

- 7 Foreman's Report**
2026-100 Tara Helgason
Mike Glover
WHEREAS the Foreman's written report of activities was presented to the Council for review;
AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;
AND WHEREAS the Council has reviewed the Water Treatment Report for the Month Ending April 30, 2026 as presented and discussed the findings;
NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on May 12, 2026
CARRIED
- 8 Leisure Services Report**
2026-101 Gloria Bastien
Darren Hrehor
WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;
AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;
CARRIED
- 9 CAO Report**
2026-102 Darren Hrehor
Mike Glover
WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on May 12, 2026;
WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on May 12, 2026, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.
CARRIED

10 New Business**10.1 Accounts for Approval**

2026-103

Tara Helgason

Ryan Junop

WHEREAS the Town of Foam Lake has received an accounts payable listing totaling one hundred and ninety-three thousand, nine hundred and ninety dollars and fifty-nine cents (\$193,990.59); and

WHEREAS Payroll Periods 7, 8, and 9 have also been presented to Council for approval; and

WHEREAS the accounts payable listing includes payments made by cheque numbers #29906 to 29928, as well as all online payments, including but not limited to utilities, tax liabilities, and financing agreements processed at month end outside of the regular payroll cycle;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves the accounts payable listing in the amount of \$193,990.59, plus Payroll Periods 7, 8, and 9, and all associated online and month-end payments as presented.

CARRIED**10.2 Financial Statement and Bank Statement**

2026-104

Tara Helgason

Mike Glover

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending April 30, 2026; and

WHEREAS these documents have been presented and discussed at the May 12, 2026 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending April 30, 2026, as presented.

CARRIED**10.3 Request for Eligible Designation under the Provincial Disaster Assistance Program**

2026-105

Darren Hrehor

Mike Glover

WHEREAS the Town of Foam Lake experienced overland flooding and widespread spring melt runoff conditions resulting in damage to municipal infrastructure and private property between April 21, 2026 and April 27, 2026; and

WHEREAS these conditions resulted in substantial impacts to essential municipal services, road infrastructure, and property within the community; and

WHEREAS Council considers that the event meets the criteria for eligibility under the Provincial Disaster Assistance Program (PDAP);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby applies to the Saskatchewan Public Safety Agency to have the municipality designated as an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of damages caused by overland flooding and spring melt runoff occurring between April 21, 2026 and April 27, 2026.

CARRIED

10.4 FL Express Transit Driver

2026-106

Ryan Junop
Mike Glover

THAT the Town of Foam Lake hire Dave Collison as the operator of the FL Express Transit Van at a rate of \$20.00 per hour;
AND THAT the terms of employment include scheduled operation on Mondays, Wednesdays, and Fridays from 9:00 a.m. to 5:00 p.m., with a minimum of ten (10) paid hours per week;
AND THAT this agreement remains in effect until December 31, 2026, at which time Council will review and evaluate the operation of the FL Express Transit Van and determine whether adjustments to hours or service levels are required.

CARRIED

10.5 Legal Services

2026-107

Mike Glover
Tara Helgason

THAT the Town of Foam Lake enter into a General Retainer Agreement with Procido LLP for the provision of general legal counsel services to the Town;
AND THAT the Town begin the relationship under a billable hour's arrangement in order to monitor and assess service usage and requirements;
AND THAT the Mayor and Chief Administrative Officer be authorized to execute the agreement.

CARRIED

10.6 Fire Dispatch Fee Services

2026-108

Ryan Junop
Tara Helgason

THAT Council instruct the Administrator to correspond with the Member of the Legislative Assembly for the constituency of Wadena-Kelvington to seek clarification regarding the current dispatch fee structure applied to volunteer fire departments and other volunteer emergency response agencies when responding to emergency calls;
AND FURTHER THAT this correspondence request an explanation of the relationship between such dispatch fees and the 911 service fees collected on mobile and landline telecommunications within the province;

AND FURTHER THAT Council request information as to whether consideration has been given to having dispatch-related costs for volunteer emergency services funded provincially, in recognition of the financial pressures placed upon volunteer departments that are responsible for acquiring and maintaining up-to-date equipment, vehicles, and response resources;

AND FURTHER THAT a copy of the correspondence and any response received be provided to Council for information and further consideration.

CARRIED

10.7 Volunteer Thank You to Foam Lake Composite School

2026-109

Tara Helgason

Mike Glover

WHEREAS the Town of Foam Lake experienced significant overland flooding concerns during the period of April 21 to April 27, 2026, which resulted in an Emergency Declaration;

AND WHEREAS staff and students from the Foam Lake Composite School generously assisted the Municipality by filling and placing sandbags around municipal infrastructure to help prevent flooding and protect public assets; NOW THEREFORE BE IT RESOLVED that Council formally express its sincere appreciation and gratitude to the staff and students at the Foam Lake Composite School for their community spirit, leadership, and valuable assistance during this emergency event;

AND FURTHER THAT Council authorize Administration to arrange and provide a lunch for the staff and students at the Foam Lake Composite School as a gesture of thanks and recognition for their contributions during the emergency response period.

CARRIED

11 Correspondence

2026-110

Darren Hrehor

Gloria Bastien

WHEREAS the Town of Foam Lake received one piece of correspondence, being a request to participate in and include the Town in a history documentary project at a cost of \$500;

AND WHEREAS this correspondence was presented to and reviewed by Council at the regular meeting held on May 12, 2026;

NOW THEREFORE BE IT RESOLVED that the Town Council of Foam Lake acknowledges receipt of the correspondence and confirms it has been reviewed;

AND FURTHER BE IT RESOLVED that Council wishes to take additional time to review the producer's website and social media platforms in order to determine whether the proposal aligns with the Town's priorities and requirements;

AND FURTHER THAT this matter be brought back for further consideration at the June 2026 regular meeting of Council.

CARRIED

2026-111 **12 Adjournment**
 Ryan Junop
 THAT we adjourn this meeting at 7:56 p.m.

CARRIED

Mayor, Graham Farrell

Chief Administrative Officer, Shanna York