



### Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

### Meeting Minutes

#### Regular Meeting of Council April 8, 2026 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Tyler Goosen
		Darren Hrehor
		Tara Helgason
		Gloria Bastien
		Ryan Junop
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
STAFF ABSENT:	Foreman	Greg Beaudoin

**1 Call To Order**

A quorum being present, Mayor Farrell called the meeting to order at 6:00 p.m.

**2 Acknowledgement to Agenda**

2026-064

Tyler Goosen  
Ryan Junop

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on April 8, 2026;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

**CARRIED**

**3 Adoption of Minutes**

2026-065

Tara Helgason  
Gloria Bastien

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on March 10, 2026, have been presented for review by the members of the Town of Foam Lake Council; and

WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;

NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:  
The minutes of the regular meeting of the Town of Foam Lake Council held on March 10, 2026, are hereby acknowledged and approved as presented.  
The Council affirms that there are no errors or omissions in the minutes.

**CARRIED**

**3.1 Adoption of Special Meeting Minutes**

2026-066

Mike Glover

Tara Helgason

WHEREAS a Special Meeting of Council was held on March 13, 2026 in the Town Council Chambers;

AND WHEREAS notice of the Special Meeting was provided with less than twenty-four (24) hours' notice;

AND WHEREAS quorum was present for the meeting;

AND WHEREAS all members of Council signed a Special Meeting Waiver Notice prior to the commencement of the meeting;

AND WHEREAS Council has now read and reviewed the minutes of the Special Meeting as presented;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby acknowledges the circumstances of the Special Meeting held on March 13, 2026, and approves the minutes as presented.

**CARRIED**

**4 Mayor's Report**

2026-067

Graham Farrell

Tyler Goosen

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on April 8, 2026.

**CARRIED**

**5 Council Questions and Reports**

**5.1 Council Reports**

2026-068

Gloria Bastien

Tara Helgason

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and

WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and

WHEREAS, the Council has reviewed the verbal reports provided during the

meeting of April 8, 2026 and finds them to be informative and relevant to the ongoing operations of the town,  
 NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on April 8, 2026.

**CARRIED**

**6 CAO Report**  
 2026-069 Mike Glover  
 Ryan Junop

WHEREAS, the Chief Administrative Officer (CAO) has provided a verbal report regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on April 8, 2026; WHEREAS, the verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;  
 NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO’s verbal report as presented at the meeting on April 8, 2026, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

**CARRIED**

**7 Foreman's Report**  
 2026-070 Darren Hrehor  
 Gloria Bastien

WHEREAS the Foreman's written report of activities was presented to the Council for review;  
 AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;  
 AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;  
 NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on April 8, 2026.

**CARRIED**

**8 Leisure Services Report**  
 2026-071 Gloria Bastien  
 Tyler Goosen

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;  
 AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;  
 NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and

ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

**CARRIED**

**8.1 Leisure Services Bylaw 04-2026 - First Reading**

2026-072

Gloria Bastien  
Darren Hrehor

WHEREAS the Town of Foam Lake has identified the need to review and update its Leisure Services Bylaw in order to clarify the roles, duties, and responsibilities of its committees and advisory boards;

AND WHEREAS Council recognizes that clear governance structures, defined reporting relationships, and transparent processes will help reduce confusion and support effective collaboration among volunteer groups, user groups, and the Town;

AND WHEREAS the updated Leisure Services Bylaw has been prepared and presented to Council by the Leisure Services Board Director for consideration; THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby gives first reading to the proposed Leisure Services Bylaw as presented, for the purpose of establishing updated committee and advisory board mandates, improving transparency, and providing consistent operational guidelines.

**CARRIED**

**8.2 04-2026 Bylaw 2nd Reading**

2026-073

Ryan Junop  
Mike Glover

WHEREAS Council has previously given first reading to the proposed Leisure Services Bylaw to update committee and advisory board duties and responsibilities;

AND WHEREAS the purpose of the Bylaw is to establish clear mandates, defined reporting structures, and transparent processes in order to reduce confusion and improve coordination among the Town's leisure service committees and advisory boards;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby gives second reading to the proposed Leisure Services Bylaw as presented.

**CARRIED**

**8.3 Bylaw 04-2026 Given Third Reading**

2026-074

Tara Helgason  
Tyler Goosen

WHEREAS Bylaw No. 04-2026, being a bylaw to establish updated governance, duties, and responsibilities for Leisure Services Committees and Advisory Boards, has been introduced to Council;

AND WHEREAS Section 103 (4) of The Municipalities Act provides that a bylaw may receive all three readings at one meeting if Council unanimously agrees;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby agrees to give Bylaw No. 04-2026 three readings at this meeting;

**CARRIED UNANIMOUSLY**

**8.4 Bylaw 04-2026 Third and Final Reading**

2026-075

Darren Hrehor  
Gloria Bastien

WHEREAS Bylaw No. 04-2026, being a bylaw to establish updated governance, duties, and responsibilities for Leisure Services Committees and Advisory Boards, has received first and second readings;  
AND WHEREAS Council has agreed to consider third reading at this meeting in accordance with The Municipalities Act;  
THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby gives third reading to Bylaw No. 04-2026 and that the Bylaw is hereby passed and adopted;  
AND FURTHER THAT Bylaw No. 04-2026 shall come into force and take effect on the date of final passing.

**CARRIED**

**9 New Business**

**9.1 Approval of Draft Audited Financial Statements**

2026-076

Tara Helgason  
Mike Glover

WHEREAS the Town of Foam Lake has received the draft audited financial statements prepared by Baker Tilly SK for the year ending December 31, 2025;  
AND WHEREAS Council has reviewed the draft audited financial statements as presented;  
THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves the draft audited financial statements for the year ending December 31, 2025, as presented by Baker Tilly SK.

**CARRIED**

**9.2 Accounts for Approval**

2026-077

Tara Helgason  
Ryan Junop

WHEREAS the Town of Foam Lake has received an accounts payable listing totaling two hundred and twelve thousand, twenty dollars and sixty-one cents (\$212,020.61);  
AND WHEREAS Payroll Period 5 and Payroll Period 6 have also been included and presented to Council;  
AND WHEREAS the accounts payable listing includes payments made by cheque numbers #29880 to #29905, as well as all online payments, including but not limited to utilities, tax liabilities, and financing agreements;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves: the accounts payable listing in the amount of \$166,640.51 plus PPD 5 and PPD 6, and Council Q1 indemnities.

**CARRIED**

**9.3 Financial Statement and Bank Statement**

2026-078

Mike Glover  
Gloria Bastien

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending March 31, 2026; and  
 WHEREAS these documents have been presented and discussed at the April 8, 2026 meeting of Town Council;  
 NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending March 31, 2026, as presented.

**CARRIED**

**9.4 In Camera**

2026-079

Ryan Junop  
Mike Glover

THAT, in accordance with The Municipalities Act, Council move into an In Camera session at 7:36 p.m. to discuss personnel matters, which are exempt from disclosure under The Local Authority Freedom of Information and Protection of Privacy Act.

**CARRIED**

**9.5 Out of Camera**

2026-080

Tara Helgason  
Tyler Goosen

THAT Council move out of the In Camera session and return to the regular meeting at 7:49p.m., in accordance with The Municipalities Act.

**CARRIED**

**9.6 Tax Enforcement Titles**

2026-081

Tara Helgason  
Ryan Junop

THAT Council for the Town of Foam Lake acknowledges that the Provincial Mediation Board has granted consent to proceed to title for the following properties:

- Lot 4, Block 18, Plan 77H06696
- Lot 5, Block 18, Plan 77H06696

FURTHER, that Council recognizes that payment arrangements have been established for these properties in accordance with Resolution No. 2025-255, and that the property owners are currently making payments as agreed. THEREFORE BE IT RESOLVED, Council agrees that, so long as payments continue to be made in accordance with the established arrangement, the Town will not proceed with obtaining title to the above-noted properties.

**CARRIED**

**9.7 Wage Recommendation - Public Works**

2026-082

Darren Hrehor  
Mike Glover

WHEREAS the two Public Works Labourers for the Town of Foam Lake have successfully completed their three-month probationary period;

AND WHEREAS both employees have completed performance evaluations with positive results indicating they are performing well in their respective positions; AND WHEREAS the Town’s Wage Negotiations and Rate Policy 05-2025 establishes wage progression based on the starting hourly rate for a position, increasing annually in increments of \$1.00 plus the negotiated percentage increase;

AND WHEREAS the CAO has reviewed the positive performance evaluations and recommends an increase in recognition of their performance and successful completion of probation;

THEREFORE BE IT RESOLVED that Council approve the recommendation from the CAO to accelerate the wages of the two Public Works Labourers to the next step in the wage grid, effective in the next pay period following this meeting of Council.

**CARRIED**

**10 Correspondence**

2026-083

Tara Helgason  
Tyler Goosen

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on April 8, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on April 8, 2026.

Carla Beck - Opposition	SUMA Meet and Greet Invite
RCMP - Wadena Detachment	Consultation Letter
SK Notice Nature	Membership Application

**CARRIED**

**10.1 Royal Canadian Legion Memorial - Cemetery**

2026-084

Gloria Bastien  
Darren Hrehor

WHEREAS the Town of Foam Lake has received a request from the Foam Lake Royal Canadian Legion to place a 4 by 8 foot war memorial in the Foam Lake Cemetery in recognition of local veterans, and 2026 marks the Legion’s 100th anniversary; and

WHEREAS Council supports honoring veterans and ensuring the memorial is placed respectfully;

NOW THEREFORE, BE IT RESOLVED that Council approves the placement of the proposed war memorial and directs the Legion to work with the Cemetery Committee and Public Works Department to determine its final placement on a concrete base.

**CARRIED**

**10.2 Connect Energy Contract Renewal**

2026-085

Ryan Junop  
Tara Helgason

THAT the Council of the Town of Foam Lake has reviewed the recommendation from the Chief Administrative Officer (CAO) regarding the natural gas supply agreement, and hereby approves entering into a one (1) year renewal agreement with Connect Energy for the provision of natural gas supply services, under the terms and conditions as presented.

FURTHER, BE IT RESOLVED that the CAO is authorized to execute all necessary agreements and documentation on behalf of the Town.

**CARRIED**

**11 Adjournment**

2026-086

Tara Helgason

THAT we adjourn this meeting at 8:05 p.m.

**CARRIED**

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Mayor, Graham Farrell

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Chief Administrative Officer, Shanna York