



BYLAW NO. 04-2025

A BYLAW TO ESTABLISH A FEE TO APPEAL ASSESSMENTS

The Council for the Town of Foam Lake, in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be referred to as the “Assessment Appeal Fee Bylaw”.
2. In this bylaw:
 - a) “Act” shall mean “*The Municipalities Act*”;
 - b) “Board” shall mean the
 - i) District Board of Revision which has been created by the Municipality in partnership with other municipalities;
 - c) “Municipality” shall mean the Town of Foam Lake;
 - d) “Secretary” shall mean the Secretary to the Shamrock District Board of Appeals.
3. A person desiring to appeal their assessment to the Board shall file their appeal in the form prescribed in the Act on or before the last date on which appeals can be lodged as indicated:
 - a) within the notice required by Section 217 of the Act; or
 - b) on the notice of assessment required by Sections 215 and 219 of the Act.
4. A fee of \$100.00 per appeal is hereby established for the purpose of filing an appeal to the Board.
5. The applicable fee shall be payable to the Municipality and may be paid at the time of filing the appeal and in any event no later than the final date for lodging an appeal with the Board.
6. Where an appellant fails to pay the applicable fee pursuant to Sections 4 and 5 of this bylaw, the appeal is deemed to be dismissed.
7. The Municipality shall refund any fee that was submitted by the appellant if:
 - a) the appeal is successful either in whole or in part by decision of either the Board or the Assessment Appeal Committee of the Saskatchewan Municipal Board;
 - b) the appeal is not filed by the Secretary of the Board;
 - c) the appeal is withdrawn in accordance with Section 227 of the Act; or
 - d) an agreement is entered into pursuant to Section 228 of the Act.
8. A fee of \$25 per appeal is hereby established for any person who desires to be involved as a party in a hearing before the Board.
9. A fee of \$10 per appeal is hereby established for any person who wishes to obtain copies of the Board’s decision and other documents.



10. The fees referenced in Sections 8 and 9 of this bylaw are payable to the Municipality.

11. Bylaw #5-2001 is hereby repealed.




MAYOR


CHIEF ADMINISTRATIVE OFFICER

Certified a true copy of Bylaw 04-2025,
Adopted on the 11th day of March, 2025


Chief Administrative Officer

