



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council March 10, 2026 - 05:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Ryan Junop
		Tyler Goosen
		Gloria Bastien
COUNCIL ABSENT:		Darren Hrehor
		Mike Glover
		Tara Helgason
STAFF PRESENT:	Chief Administrative Officer:	Shanna York

1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 5:00 p.m.

2 Additions and Acknowledgement to Agenda

2026-039

Ryan Junop
Gloria Bastien

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on March 10, 2026;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

CARRIED

3 Adoption of Minutes

2026-040

Tyler Goosen
Gloria Bastien

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on February 10, 2026, have been presented for review by the members of the Town of Foam Lake Council; and

WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;

NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:
The minutes of the regular meeting of the Town of Foam Lake Council held on
February 10, 2026, are hereby acknowledged and approved as presented.
The Council affirms that there are no errors or omissions in the minutes.

CARRIED

4 Mayor's Report

2026-
041

Gloria Bastien

Tyler Goosen

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for
the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members
of the Council;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake
hereby accepts the Mayor's verbal report as presented during the meeting on
March 10, 2026.

CARRIED

5 Council Questions and Reports

2026-
042

Gloria Bastien

Ryan Junop

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal
reports during meetings to inform and update fellow members on matters of
importance, including progress on projects, community concerns, and other
relevant topics, and WHEREAS, these verbal reports are an essential part of the
decision making process and ensure transparency, communication, and
effective governance within the Town of Foam Lake, and WHEREAS, the Council
has reviewed the verbal reports provided during the meeting of March 10, 2026
and finds them to be informative and relevant to the ongoing operations of the
town, NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake. Council
hereby accepts the verbal reports provided by the Council members during the
meeting held on March 10, 2026

CARRIED

6 Foreman's Report

2026-
043

Tyler Goosen

Ryan Junop

WHEREAS the Foreman's written report of activities was presented to the
Council for review;

AND WHEREAS the Council has reviewed the Water Treatment Report as
presented and discussed the findings;

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby
accepts the Foreman's written report of activities, including the Water Treatment
Report, as presented at today's meeting on March 10, 2026.

CARRIED

7 Leisure Services Report

2026- Tyler Goosen
044 Gloria Bastien

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;
AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

CARRIED

8 CAO Report

2026- Gloria Bastien
045 Ryan Junop

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on March 10, 2026;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on March 10, 2026, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

CARRIED

8.1 In Camera

2026- Tyler Goosen
046 Ryan Junop

That, in accordance with The Municipalities Act, Council move into an In Camera session at 5:19 p.m. to discuss personnel matters, which are exempt from disclosure under The Local Authority Freedom of Information and Protection of Privacy Act.

CARRIED

8.2 Out of Camera

2026- Gloria Bastien
047 Tyler Goosen

That Council move out of the In Camera session and return to the regular meeting at 5:21 p.m., in accordance with The Municipalities Act.

CARRIED

8.3 Wage Acceleration Recommendation

2026- Tyler Goosen
048 Ryan Junop

WHEREAS the Leisure Services Coordinator and the Office Clerk of the Town of Foam Lake have successfully completed their three-month probationary period; AND WHEREAS both employees have completed performance evaluations with positive results indicating they are performing well in their respective positions; AND WHEREAS the Town's Wage Negotiations and Rate Policy 05-2025 establishes wage progression based on the starting hourly rate for a position, increasing annually in increments of \$1.00 plus the negotiated percentage increase;

AND WHEREAS Administration has reviewed the performance evaluations and believes an acceleration to the next wage step is appropriate in recognition of their performance and successful completion of probation;

THEREFORE BE IT RESOLVED that Council approve the recommendation from the CAO to accelerate the wages of the Leisure Services Coordinator and the Office Clerk to the next step in the wage grid, effective in the next pay period following this meeting of Council.

CARRIED

9 New Business

9.1 Accounts for Approval

2026- Gloria Bastien
049 Ryan Junop

WHEREAS the Town of Foam Lake has received an accounts payable listing totaling one hundred and forty-nine thousand, three hundred and twenty-one dollars and thirty-eight cents (\$149,321.38), which does not include payroll expenditures;

AND WHEREAS Payroll Period 3 and Payroll Period 4 have also been presented to Council separately and are attached for review and approval;

AND WHEREAS the accounts payable listing includes payments made by cheque numbers #29858 to #29879, as well as all online payments, including but not limited to utilities, tax liabilities, and financing agreements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby approves:

a) the accounts payable listing in the amount of \$149,321.38; and

b) Payroll Period 3 and Payroll Period 4 as presented and attached;

and further approves all payments made by cheque numbers #29858 to #29879 and all online transactions as outlined.

CARRIED

9.2 Financial Statement and Bank Statement

2026- Gloria Bastien
050 Tyler Goosen

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending

February 28, 2026; and

WHEREAS these documents have been presented and discussed at the March 10, 2026 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending February 28, 2026 as presented.

CARRIED

9.3 Reserve Account Balances

2026-051

Gloria Bastien
Ryan Junop

WHEREAS the Administration has presented the current Reserve Balances for Council’s review;
AND WHEREAS Council has had the opportunity to review and consider the information provided;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake acknowledges the Reserve Balances as presented and included below.

Reserve Account	Balance
Utility 310-110-100	\$395,250
General 310-100-400	\$363,772.30
Transit Reserve 310-100-410	\$29,062.43
Reserve - LS 310-100-421	\$401,961.06
Reserve - PW 310-100-422	\$48,442.45
Reserve - Landfill 310-100-424	\$12,581.62

CARRIED

9.4 Acknowledgment of Abatement Listing for 2025

2026-052

Gloria Bastien
Tyler Goosen
2025 Abatements

	2025	Type of abatement
Roll # 131 000	\$ 500.00	s/s
Roll # 141 000	\$ 500.00	s/s
Roll # 174 000	\$ 500.00	s/s
Roll # 230 000	\$ 500.00	s/s
Roll # 257 000	\$ 500.00	s/s
Roll # 275 000	\$ 500.00	s/s
Roll # 285 000	\$ 500.00	s/s
Roll # 293 000	\$ 987.05	Multi Class
Roll# 303 000	\$ 1,775.81	Specific for this property - FL Daycare
Roll # 325 000	\$ 1,065.23	Multi Class - Min Tax Charged on Residence

Roll #325 000	\$ 444.41	Existing Business - New Owner - Year 1 (35%)
Roll # 326 000	\$ 1,141.89	Multi Class
Roll #355 000	\$ 234.80	Existing Business - New Owner - Year 1 (35%)
Roll # 356 000	\$ 500.00	s/s
Roll # 282 000	\$ 461.59	Multi Class
Roll #411 000	\$ 382.88	Existing Business - New Owner - Year 2 (20%)
Roll #415 000	\$ 985.68	Existing Business - New Owner - Year 2 (20%)
Roll #418 000	\$ 631.10	Existing Business - New Owner - Year 1 (35%)
Roll # 422 000	\$ 1,801.42	Specific for this property -FL Senior Centre
Roll #423 000	\$ 572.69	Existing Business - New Owner - Year 1 (35%)
Roll # 431 000	\$ 500.00	s/s
Roll # 451 000	\$ 500.00	s/s
Roll # 537 000	\$ 2,325.68	Specific for this property - FL Bowlers Assoc
Roll #564 000	\$ 1,097.02	70% Abatement - New Construction
Roll #724 000	\$ 1,053.59	70% Abatement - New Construction
Roll #725 000	\$ 1,056.46	70% Abatement - New Construction
Roll # 764 000	\$ 1,356.08	Multi Class
Roll # 802 000	\$ 89,462.95	60% - Council Res - 2025 100% - 1st year - 2024
Roll # 826 000	\$ 508.54	70% - 2nd year - 2025 30% - 3rd year - 2026 15% - 4th year - 2027
Total Abatements	\$ 112,344.87	

CARRIED

9.5 Approve the Transfer of Facility Accounts to the Town of Foam Lake General Ledger for 2025

2026-053

Ryan Junop
Gloria Bastien

WHEREAS, the Town of Foam Lake holds various facility accounts at Prosperity Credit Union for the Leisure Services, Community Hall, Recreation Centre, and Foam Lake Waterpark facilities; and

WHEREAS, the balances in these accounts were recognized as transfers to the Town of Foam Lake in 2023; and

WHEREAS, it is necessary to recognize these accounts in the Town of Foam Lake's general ledger as facility reserves for accounting and financial reporting

purposes for the fiscal year ending December 31, 2025; and WHEREAS, the balances of the facility accounts as of December 31, 2025 are as follows:

- 832130218569 – Leisure Services – \$8,639.55
- 832130206028 – Community Hall – \$116,150.84
- 832130218510 – Community Hall – \$97,279.53
- 832130163336 – Community Hall – \$48,609.69
- 832130218502 – Recreation Centre – \$296,692.04
- 832130190412 – Recreation Centre – \$27,688.51
- 832130167303 – Recreation Centre – \$17,049.34
- 832130218577 – Foam Lake Waterpark – \$58,788.07

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby:

Directs the Town’s administration to establish each account in the general ledger as a reserve for its respective facility for the fiscal year 2025.
Confirms that the Town’s general ledger will recognize these accounts as Town assets effective December 31, 2025.

CARRIED

9.6 St. Pats Recreation Tournament Liquor Permit Approval

2026- Gloria Bastien
054 Tyler Goosen

WHEREAS the Foam Lake Fog Hockey Club has submitted a request to the Town of Foam Lake seeking permission to obtain a Liquor Permit for the operation of a bar during their Annual St. Patrick’s Hockey Tournament; and WHEREAS the event is to be held at the Foam Lake Recreation Centre, 435 Broadway Street, Foam Lake, Saskatchewan; and WHEREAS the tournament will take place March 13 to March 15, 2026, with liquor service operating during the following hours:

- March 13 – 5:00 p.m. to 2:00 a.m.
- March 14 – 1:00 p.m. to 1:00 a.m.
- March 15 – 12:00 p.m. to 7:00 p.m.; and

WHEREAS the Foam Lake Fog Hockey Club will be responsible for obtaining the appropriate Liquor Permit and complying with all applicable provincial legislation, regulations, and municipal bylaws;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby approves the request from the Foam Lake Fog Hockey Club to obtain a Liquor Permit for the above-noted event, subject to all required permits and regulatory approvals being secured.

CARRIED

10 Correspondence

2026- Gloria Bastien
055 Tyler Goosen

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and

WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on March 10, 2026

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on March 10, 2026

- Central Prairie Development Alliance - Why Become A Member Pamphlet

CARRIED

10.1 SE2 Primary Care Meeting

2026- Tyler Goosen

056 Ryan Junop

That we approve the attendance of Gloria Bastien at the SE2 Primary Care meeting in Wadena, SK on March 18, 2026

CARRIED

11 Adjournment

2026- Ryan Junop

057 THAT we adjourn this meeting at 5:42 p.m.

CARRIED

Mayor, Graham Farrell

Chief Administrative Officer, Shanna York