



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council August 12, 2025 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Tara Helgason
		Darren Hrehor
		Ryan Junop
		Gloria Bastien
		Tyler Goosen
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:00 p.m.

Kent McMann attended the meeting at 6:02pm

2 Delgations - Foam Lake Savings & Credit Union

Kent McMann attended the Council meeting to provide a presentation around a prospective merger between the Foam Lake Savings and Credit Union with the Prosperity Credit Union. Mr. McMann was hoping to be available should council have any questions about the prospective merger. Mr. McMann left the meeting at 6:15pm

3 Acknowledgement to Agenda

2025-148

Tyler Goosen

Mike Glover

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular

Meeting of Council held on August 12, 2025;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

CARRIED

- 4 Adoption of Minutes**
2025-149 Tara Helgason
Darren Hrehor
WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on July 8, 2025, have been presented for review by the members of the Town of Foam Lake Council; and
WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;
NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that: The minutes of the regular meeting of the Town of Foam Lake Council held on July 8, 2025, are hereby acknowledged and approved as presented.
The Council affirms that there are no errors or omissions in the minutes.

CARRIED

- 5 Mayor's Report**
2025-150 Gloria Bastien
Tyler Goosen
WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;
WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on August 12, 2025.

CARRIED

- 6 Council Questions and Reports**
6.1 Council Reports
2025-151 Gloria Bastien
Darren Hrehor
WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and
WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and
WHEREAS, the Council has reviewed the verbal reports provided during the meeting of August 12, 2025 and finds them to be informative and relevant to the ongoing operations of the town,

NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on August 12, 2025

CARRIED

7
2025-152 **CAO Report**
Tyler Goosen
Ryan Junop

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on August 12, 2025;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on August 12, 2025, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

CARRIED

8
2025-153 **Foreman's Report**
Tara Helgason
Mike Glover

WHEREAS the Foreman's written report of activities was presented to the Council for review;

AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;

AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on August 12, 2025.

CARRIED

9
2025-154 **Leisure Services Report**
Gloria Bastien
Darren Hrehor

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities; AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam

Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

CARRIED

9.1 Addition to 2025 Budget For Foam Lake Rec Centre
2025-155 Tara Helgason
Ryan Junop

WHEREAS Compressor #2 at the Town of Foam Lake Recreation Centre was damaged due to a bearing issue at the end of the 2024–2025 operation season; and

WHEREAS the replacement of Compressor #2 is necessary for the continued safe and effective operation of the arena; and

WHEREAS the cost of the replacement compressor from Stevenson Industrial Refrigeration at \$66,386.85 was not budgeted in the 2025 Capital or Operational budget, as the issue was discovered after the adoption of the budget; and

WHEREAS a claim has been submitted to the Town's insurance provider regarding the compressor damage and is currently under review, potentially covering a portion of the replacement cost;

NOW THEREFORE BE IT RESOLVED THAT the Town of Foam Lake Council authorizes the Chief Administrator Officer and Leisure Services Director to proceed with the purchase of the replacement compressor from Stevenson Industrial Refrigeration at a cost of \$66,386.85; and

FURTHER THAT Council acknowledges the unbudgeted nature of this expense and the necessity of proceeding to ensure arena operations are maintained.

CARRIED

10 New Business
10.1 Accounts for Approval
2025-156 Tara Helgason
Tyler Goosen

WHEREAS the Town of Foam Lake has received a list of accounts totaling five hundred and eighty-two thousand and two-hundred and ninety-five dollars and five cents (\$582,295.05) for payment;

AND WHEREAS the list of accounts includes payments made by cheque numbers #29536 - #29600 and all online payments, including but not limited to: payroll, utilities, tax liabilities, and financing agreements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$582,295.05 for payment and approves all payments made by cheque numbers #29536 - #29600 and all online transactions as outlined.

CARRIED

10.2 Financial Statement and Bank Statement

2025-157

Darren Hrehor

Gloria Bastien

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending July 31, 2025; and

WHEREAS these documents have been presented and discussed at the August 12, 2025 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending July 31, 2025, as presented.

CARRIED**10.3 Discretionary Approval For Building Permit on Lot 1 Blk 7 Plan 82H08040**

2025-158

Gloria Bastien

Mike Glover

WHEREAS the Town of Foam Lake Zoning Bylaw requires discretionary use approval by Council for the placement of a duplex within a Residential District;

AND WHEREAS the applicant has proposed a duplex development on a corner lot located at Lot 1 Blk 7 Plan 82H08040, which is situated within a Residential District;

AND WHEREAS the recent amendment to the Town's Zoning Bylaw (Bylaw 08-2025) allows Council and the Development Officer discretion in determining which side of a corner lot shall be considered the frontage;

AND WHEREAS the longer side of the lot fronts onto Chant Street, and it is the preference of the applicant and administration that Chant Street be recognized as the frontage for the purposes of compliance with zoning and site design requirements;

BE IT RESOLVED THAT the Council of the Town of Foam Lake grants discretionary use approval for the development of a duplex at Lot 1 Blk 7 Plan 82H08040, as proposed;

AND FURTHER THAT Council approves the designation of Chant Street as the frontage of the lot in accordance with the amended definition of "frontage" under Bylaw 08-2025.

CARRIED**10.4 Tax Enforcement on Lot 13 Blk 4 Plan M4060**

2025-159

Darren Hrehor

Mike Glover

WHEREAS the property legally described as Lot 13 Blk 4 Plan M4060 has been in property tax arrears since 2012 and is subject to a tax lien filed under The Tax Enforcement Act;

AND WHEREAS the Town has made repeated efforts to notify and engage the registered owner through multiple reminder letters and formal correspondence, with the most recent payment received in January 2015;

AND WHEREAS no meaningful response or further payment has been received from the property owner despite these efforts;
 BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby authorizes Administration to proceed with submitting a request for title to the Provincial Mediation Board in accordance with The Tax Enforcement Act for the above-referenced property.

CARRIED

10.5 Public Conduct and Harassment Prevention Policy

2025-160

Tyler Goosen

Darren Hrehor

WHEREAS the Town of Foam Lake is committed to maintaining a respectful, safe, and harassment-free environment for all employees, elected officials, contractors, volunteers, residents, and visitors;

AND WHEREAS 02-2025 Public Conduct and Harassment Prevention Policy has been developed to outline expectations for respectful conduct, procedures for addressing harassment or disruptive behaviour, and protections for the well-being of all individuals interacting with the Town;
 AND WHEREAS this policy ensures compliance with The Saskatchewan Employment Act, The Municipalities Act, and The Saskatchewan Human Rights Code, and establishes clear roles, responsibilities, and enforcement measures;

THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby reviews and adopts 02-2025 Public Conduct and Harassment Prevention Policy as presented;

AND BE IT FURTHER RESOLVED that this policy take effect immediately and be reviewed annually to ensure its continued relevance and effectiveness.

TABLED

10.6 Bylaw 09-2025 - Enter into an Agreement with RM276 for Road Maintenance

2025-161

Gloria Bastien

Mike Glover

WHEREAS the Town of Foam Lake and the Rural Municipality of Foam Lake No. 276 recognize the shared use and importance of West Railway Avenue, also known locally as Elevator Road;

AND WHEREAS this roadway is a primary route used by both local residents and commercial traffic, including semi-trucks hauling product to the terminal facilities;

AND WHEREAS both municipalities see value in formalizing a cost-sharing and maintenance agreement to address road upkeep and the implementation of appropriate dust-proofing measures to reduce negative impacts on residents and road users;

THEREFORE, BE IT RESOLVED THAT Bylaw 09-2025, being a bylaw to enter into a Maintenance and Dust Proofing Agreement between the Town of Foam

Lake and the RM of Foam Lake No. 276 for West Railway Avenue, be given first reading.

CARRIED

10.7 09-2025, Second Reading

2025-162

Ryan Junop
Tyler Goosen

THAT Bylaw 09-2025, being a bylaw to authorize a Maintenance and Dust Proofing Agreement between the Town of Foam Lake and the RM of Foam Lake No. 276 for West Railway Avenue, be given second reading.

CARRIED

10.8 Bylaw 09-2025 Be Given Third Reading

2025-163

Tara Helgason
Darren Hrehor

WHEREAS in accordance with The Municipalities Act, unanimous consent of all members present is required in order to proceed with the third reading of a bylaw at the same meeting at which the second reading is given;
WHEREAS all members of Council present are in agreement,
BE IT RESOLVED THAT Bylaw 09-2025 be permitted to proceed to third and final reading at this same meeting.

CARRIED UNANIMOUSLY

10.9 Bylaw 09-2025 Third and Final Reading

2025-164

Gloria Bastien
Tyler Goosen

THAT Bylaw 09-2025, being a bylaw to authorize a Maintenance and Dust Proofing Agreement between the Town of Foam Lake and the RM of Foam Lake No. 276 for West Railway Avenue, be given third and final reading and be finally adopted.

CARRIED

10.10 Building Officials Appointment

2025-165

Tara Helgason
Gloria Bastien

WHEREAS the Town of Foam Lake has received the Appointment Certificate for Building Officials from MuniCode Services Ltd., naming Clayton Meier (BOL332), Ryan Thiessen (BOL555), Shenah Cartier (BOL622), Clint Vargo (BOL798), Kelsey Rebryna (BOL818), Matthew Stepp (BOL807), and Amanda Kaufmann (BOL405) as Building Officials under the authority of Section 16 of The Construction Codes Act;
THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby approves the Appointment Certificate as presented and authorizes the Chief Administrative Officer to sign and affix the municipal seal.

CARRIED

11 Correspondence

2025-166

Ryan Junop
Tara Helgason

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on August 12, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on August 12, 2025.

Annette W	Ralls Park - Power Request
FLMHA	Request for Early Ice

CARRIED**11.1 2026 Capital Budget Priority Identified**

2025-167

Gloria Bastien
Tyler Goosen

WHEREAS a request was received to review the electrical power currently available at Ralls Park, located adjacent to the Foam Lake Water Park; and WHEREAS Council recognizes that adequate and reliable power supply is important for the operation and potential future uses of this public space; THEREFORE BE IT RESOLVED that Council identify the upgrading of electrical power at Ralls Park as a potential priority for consideration in the 2026 and future Capital Upgrade Plans, and that administration be directed to include this item in upcoming capital planning discussions.

CARRIED**12 Adjournment**

2025-168

Darren Hrehor
THAT we adjourn this meeting at 7:14 p.m.

CARRIED

 Mayor, Graham Farrell

 Chief Administrative Officer, Shanna York