



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council July 8, 2025 - 06:00 PM

COUNCIL PRESENT:

Mayor

Graham Farrell

Councillors:

Tyler Goosen

Tara Helgason

Darren Hrehor

Gloria Bastien

COUNCIL ATTENDED VIRTUALLY:

Ryan Junop

COUNCIL ABSENT:

Mike Glover

STAFF PRESENT:

Chief Administrative Officer:

Shanna York

Leisure Services Director:

Julia Schofer

Assistant Foreman

Stefan Helgason

1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:06 p.m.

2025-130 1.1 Call for Public Hearing - Zoning Bylaw 01-2019 Amendment

Darren Hrehor

Tyler Goosen

BE IT RESOLVED THAT, in accordance with The Planning and Development Act, 2007, the Mayor hereby calls the Public Hearing to order to hear any representations, concerns, or comments from the public regarding the proposed amendment to Zoning Bylaw No. 01-2019.

CARRIED

2025-131 1.2 Close of Public Hearing - Zoning Bylaw Amendment 01-2019

Gloria Bastien

Tara Helgason

BE IT RESOLVED THAT, the Public Hearing held in accordance with The Planning and Development Act, 2007 regarding the proposed amendment to Zoning Bylaw No. 01-2019 is now declared closed, AND FURTHER THAT no written submissions were received by the Town Office in advance of the hearing, AND FURTHER THAT no persons were in attendance to speak for or against the proposed amendment.

CARRIED

- 2025-132 **2 Additions and Acknowledgement to Agenda**
Gloria Bastien
Tyler Goosen
WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;
WHEREAS, the agenda has been reviewed and discussed by the members of the Council;
NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on July 8, 2025;
BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.
- CARRIED**
- 3 **Delegation**
Pamela Nazar attended the meeting at 6:09pm to discuss a concern about an incident with a Town employee and after a discussion about the incident in question she left at 6:14pm.
- 2025-133 **4 Adoption of Minutes**
Darren Hrehor
Tara Helgason
WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on June 10, 2025, have been presented for review by the members of the Town of Foam Lake Council; and
WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;
NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:
The minutes of the regular meeting of the Town of Foam Lake Council held on June 10, 2025, are hereby acknowledged and approved as presented.
The Council affirms that there are no errors or omissions in the minutes.
- CARRIED**
- 2025-134 **5 Business Arising**
5.1 Bylaw Amendment 08-2025 First Reading
Tara Helgason
Tyler Goosen
BE IT RESOLVED THAT, Bylaw No. 08-2025, being a bylaw to amend Zoning Bylaw No. 01-2019 for the Town of Foam Lake, be given first reading.
FURTHER, this amendment updates the definition of frontage to allow the frontage on corner lots to be determined by Town Council and the Development Officer, in order to accommodate situational and neighbourhood-specific considerations.
- CARRIED**

- 5.2 Second Reading of Bylaw 08-2025**
2025-135 Darren Hrehor
Gloria Bastien
BE IT RESOLVED THAT, Bylaw No. 08-2025, being a bylaw to amend Zoning Bylaw No. 01-2019 for the Town of Foam Lake, be given second reading.
CARRIED
- 5.3 Unanimous Consent for Third Reading of Bylaw 08-2025**
2025-136 Tara Helgason
Tyler Goosen
BE IT RESOLVED THAT, Council grants unanimous consent to proceed with the third reading of Bylaw No. 08-2025, a bylaw to amend Zoning Bylaw No. 01-2019 for the Town of Foam Lake.
CARRIED UNANIMOUSLY
- 5.4 Third and Final Reading of Bylaw 08-2025**
2025-137 Darren Hrehor
Gloria Bastien
BE IT RESOLVED THAT, Bylaw No. 08-2025, being a bylaw to amend Zoning Bylaw No. 01-2019 for the Town of Foam Lake, be given third reading and be adopted.
FURTHER, this amendment updates the definition of frontage to provide flexibility in the interpretation of corner lots. Under this amendment, the designation of frontage on corner lots may now be determined by Town Council and the Development Officer, based on the specific context of the lot and surrounding neighbourhood characteristics, to better support practical site use and development compatibility.
CARRIED
- 6 Mayor's Report**
2025-138 Darren Hrehor
Gloria Bastien
WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;
WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on July 8, 2025.
CARRIED
- 7 Foreman's Report**
2025-139 Tyler Goosen
Darren Hrehor
WHEREAS the Foreman's written report of activities was presented to the Council for review;
AND WHEREAS the Council has asked questions regarding the report

and received satisfactory answers from the Foreman;
AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;
NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on July 8, 2025.

CARRIED

2025-140

8 Leisure Services Report

Tyler Goosen
Gloria Bastien

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;

AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

CARRIED

2025-141

9 Council Questions and Reports

9.1 Planning and Development Committee Recommendations

Tara Helgason
Darren Hrehor

BE IT RESOLVED THAT, the Council for the Town of Foam Lake hereby accepts the recommendations presented by the Planning and Development Committee at their meeting held on June 26, 2025,

AND FURTHER THAT, the accepted recommendations include:

The proposed sale of a municipal lot

The amalgamation of specific lots to support appropriate land use and development, and

The endorsement of a proposed property development as outlined in the committee's report,

AND FURTHER THAT, Administration is directed to proceed with the necessary steps to implement the approved recommendations.

CARRIED

2025-142

9.2 Council Reports

Tara Helgason
Tyler Goosen

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects,

community concerns, and other relevant topics, and
WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and
WHEREAS, the Council has reviewed the verbal reports provided during the meeting of July 8, 2025 and finds them to be informative and relevant to the ongoing operations of the town,
NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on July 8, 2025.

CARRIED

2025-143

10 CAO Report

Tara Helgason
Darren Hrehor

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on July 8, 2025;
WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on July 8, 2025, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

CARRIED

2025-144

11 New Business

11.1 Accounts for Approval

Tara Helgason
Ryan Junop

WHEREAS the Town of Foam Lake has received a list of accounts totaling three hundred and eighty-two thousand and three hundred and forty-two dollars and fourteen cents (\$382,342.14) for payment;
AND WHEREAS the list of accounts includes payments made by cheque numbers #29486 - #29535 and all online payments, including but not limited to: payroll, utilities, tax liabilities, and financing agreements;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$382,342.14 for payment and approves all payments made by cheque numbers #29486 - #29535 and online transactions as outlined and attached.

CARRIED

2025-145

11.2 Financial Statement and Bank Statement

Tyler Goosen
Gloria Bastien

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending June 30, 2025; and

WHEREAS these documents have been presented and discussed at the July 8, 2025 meeting of Town Council;
NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending June 30, 2025, as presented.

CARRIED

11.3 Advertising Tax Enforcement List

2025-146

Tyler Goosen

Tara Helgason

BE IT RESOLVED THAT, Council for the Town of Foam Lake acknowledges that the List of Lands in Arrears, prepared in accordance with The Tax Enforcement Act, has been presented to Council for review, AND FURTHER THAT, the list will be advertised in the July 14, 2025 edition of the Foam Lake Review as required by legislation, AND FURTHER THAT, all property owners appearing on the list were sent written notification in May 2025 informing them of their outstanding property tax arrears and the initiation of the tax enforcement process, AND FURTHER THAT, the purpose of the advertisement is to publicly notify landowners and other interested parties of the tax arrears and to begin the formal process that may lead to title acquisition if taxes remain unpaid.

CARRIED

12 Adjournment

2025-147

Ryan Junop

THAT we adjourn this meeting at 7:17 p.m.

CARRIED

Mayor, Graham Farrell

Chief Administrative Officer, Shanna York