



## Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

### Meeting Minutes

Regular Meeting of Council June 10, 2025 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Tara Helgason
		Darren Hrehor
		Ryan Junop
		Gloria Bastien
		Tyler Goosen
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

#### 1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:01pm.

#### 2 Delegation

Olga Ostapowich was able to speak at 6:02pm. Olga was a registered delegation to talk about concerns about the operations at the Town of Foam Lake Cemetery.

Olga was thanked for coming and sharing her concerns and left the meeting at 6:27pm

#### 3 Additions and Acknowledgement to Agenda

2025-  
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Tyler Goosen  
Darren Hrehor

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as

presented for the Regular Meeting of Council held on June 10, 2025;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

**CARRIED**

- 2025-109      **4      Adoption of Minutes**  
Mike Glover  
Ryan Junop  
WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on May 13, 2025, have been presented for review by the members of the Town of Foam Lake Council; and  
WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;  
NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:  
The minutes of the regular meeting of the Town of Foam Lake Council held on May 13, 2025, are hereby acknowledged and approved as presented.  
The Council affirms that there are no errors or omissions in the minutes.
- CARRIED**

- 2025-110      **5      Foreman's Report**  
Gloria Bastien  
Tara Helgason  
WHEREAS the Foreman's written report of activities was presented to the Council for review;  
AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;  
AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;  
NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on June 10, 2025
- CARRIED**

- 2025-111      **6      Leisure Services Report**  
Tyler Goosen  
Darren Hrehor  
WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;  
AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities.
- CARRIED**

- 2025-112      **6.1 Purchase of Boiler for Foam Lake Waterpark**  
Tara Helgason  
Ryan Junop  
WHEREAS the Town of Foam Lake's existing pool boiler system is obsolete, unrepairable, and replacement parts are no longer available;  
AND WHEREAS the Council of the Town of Foam Lake has determined it is necessary to replace the existing system to ensure the pool remains operational for the 2025 season;  
AND WHEREAS the Town has ordered a new LAARS PNCP1500N Pool Heater, valued at \$37,700, to replace the obsolete system, with an expected delivery timeframe of approximately 8–9 weeks;  
AND WHEREAS to maintain pool operations during the interim period, Council has approved the purchase of two (2) 400,000 BTU boilers at a cost of \$5,250 each, for a combined cost of \$10,500, to temporarily provide heat for the pool until the new boiler system can be installed;  
AND WHEREAS the total cost for the pool heating system, including the replacement boiler and temporary boilers, is \$53,502, with additional costs for labour and installation;  
THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake approves the purchase of the new LAARS PNCP1500N Pool Heater and the two temporary 400,000 BTU boilers, with a total equipment cost of \$53,502, to ensure the pool remains operational for the 2025 season.
- CARRIED**
- 2025-113      **7 Mayor's Report**  
Darren Hrehor  
Gloria Bastien  
WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;  
WHEREAS, the reports have been discussed by the members of the Council;  
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on June 10, 2025.
- CARRIED**
- 2025-114      **8 Council Questions and Reports**  
**8.1 Council Reports**  
Darren Hrehor  
Tara Helgason  
WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and  
WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective

governance within the Town of Foam Lake, and  
 WHEREAS, the Council has reviewed the verbal reports provided during the meeting of June 10, 2025 and finds them to be informative and relevant to the ongoing operations of the town,  
 NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on June 10, 2025.

**CARRIED**

## **8.2 Letter to MLA**

2025-  
115

Darren Hrehor  
 Tyler Goosen

WHEREAS the Saskatchewan Operator Certification Board (SaskOCB) oversees the certification and renewal of municipal water and wastewater operators in the province; and

WHEREAS the Town of Foam Lake recently experienced a situation where an operator's certification expired without prior notice or explanation, despite timely submission of the renewal application; and  
 WHEREAS municipalities are required to maintain certified operators in order to ensure public safety and regulatory compliance, and delays or unexplained reviews in the certification process can directly impact service delivery and community confidence; and

WHEREAS the Council for the Town of Foam Lake is concerned about the lack of transparency and communication from SaskOCB, particularly when operator reviews are triggered by anonymous complaints and employers are not notified; and

WHEREAS Council believes improvements are needed in the communication and review processes of SaskOCB to better support municipalities and the operators they employ;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Foam Lake hereby directs the Administrator to draft and send a letter to Mr. Chris Beaudry, MLA for Kelvington–Wadena, expressing Council's concerns with the current certification renewal and review process administered by SaskOCB, and requesting his support in raising this matter with the appropriate provincial authorities.

**CARRIED**

## **9 CAO Report**

2025-  
116

Gloria Bastien  
 Ryan Junop

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on June 10, 2025;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on June 10, 2025, regarding

current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

**CARRIED**

**10 New Business**

**10.1 Accounts for Approval**

2025-  
117

Tara Helgason

Tyler Goosen

WHEREAS the Town of Foam Lake has received a list of accounts totaling three hundred and sixty-seven thousand and four hundred and eighty-seven dollars and fifty-nine cents (\$367,487.59) for payment; AND WHEREAS the list of accounts includes payments made by cheque numbers #29433 - #29485 and all online payments, including but not limited to: payroll, utilities, tax liabilities, and financing agreements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$367,487.59 for payment and approves all payments made by cheque numbers #29433 - #29485 and online transactions as outlined.

**CARRIED**

**10.2 Financial Statement and Bank Statement**

2025-  
118

Tara Helgason

Gloria Bastien

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending May 31, 2025; and

WHEREAS these documents have been presented and discussed at the June 10, 2025 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending May 31, 2025, as presented.

**CARRIED**

**10.3 2024 Draft Financial Statement**

2025-  
119

Tara Helgason

Ryan Junop

WHEREAS the Town of Foam Lake has received and reviewed the 2024 Draft Audited Financial Statement as prepared and presented by Baker Tilly SK LLP, Chartered Professional Accountants;

AND WHEREAS the Council of the Town of Foam Lake has had the opportunity to discuss the contents of the draft financial statement and is satisfied with the accuracy and completeness of the financial reporting for the year 2024;

THEREFORE, BE IT RESOLVED THAT the Council of the Town of Foam Lake approves the 2024 Draft Audited Financial Statement as presented by Baker Tilly SK LLP.

**CARRIED**

**10.4 06-2025 Bulk Water Rates Bylaw**2025-  
120Gloria Bastien  
Darren Hrehor

WHEREAS the Town of Foam Lake operates a bulk water fill station at the Foam Lake Fire Hall;

AND WHEREAS the Council of the Town of Foam Lake deems it necessary to establish fair and equitable rates for the use of the bulk water fill station by residents and non-residents of the Town;

BE IT RESOLVED THAT Bylaw 06-2025, being a bylaw to set the fees for the bulk water fill station at the Foam Lake Fire Hall, be given first reading.

**CARRIED****10.5 Second Reading of Bylaw 06-2025**2025-  
121Ryan Junop  
Tyler Goosen

BE IT RESOLVED THAT Bylaw 06-2025, being a bylaw to set the fees for the bulk water fill station at the Foam Lake Fire Hall, be given second reading.

**CARRIED****10.6 Bylaw 06-2025 Be Given Third Reading**2025-  
122Tara Helgason  
Gloria Bastien

WHEREAS Section 123 of The Municipalities Act allows for all three readings of a bylaw to be given at a single meeting with the unanimous consent of all members present;

BE IT RESOLVED THAT Bylaw 06-2025, being a bylaw to set the fees for the bulk water fill station at the Foam Lake Fire Hall, be given all three readings at this meeting.

**CARRIED UNANIMOUSLY****10.7 Third Reading of Bylaw 06-2025**2025-  
123Mike Glover  
Tara Helgason

BE IT RESOLVED THAT Bylaw 06-2025, being a bylaw to set the fees for the bulk water fill station at the Foam Lake Fire Hall, be given third and final reading and be adopted.

BE IT FURTHER RESOLVED THAT Bylaw 06-2025 be submitted to the Saskatchewan Municipal Board (SMB) for approval, as required under The Municipalities Act, before the bylaw comes into effect.

**CARRIED****10.8 Closing of Account from Foam Lake Credit Union**2025-  
124Tara Helgason  
Tyler Goosen

WHEREAS the Town of Foam Lake no longer utilizes the Interac terminal previously associated with a dedicated terminal account; and

WHEREAS the account in question, Account No. 100104106696 held at the Foam Lake Savings and Credit Union, was designated solely for use with the now-outdated Interac machine;  
 AND WHEREAS it is in the Town's best interest to consolidate funds and close any unused or redundant accounts;  
 THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake authorizes the closure of Account No. 100104106696 held at the Foam Lake Savings and Credit Union;  
 AND THAT all remaining funds in Account No. 100104106696 be transferred into the Town of Foam Lake's general chequing account, Account No. 100004106696, held at the same institution;  
 AND FURTHER THAT Administration confirms with First Data Canada that the Interac terminal previously connected to Account No. 100104106696 has been fully deactivated and the associated terminal services have been terminated.

**CARRIED**

2025-125 **10.9 Redemption of GICs for Reserve Withdrawals and Budget Compliance**

Mike Glover

Gloria Bastien

WHEREAS the Town of Foam Lake holds two Guaranteed Investment Certificates (GICs) with the Foam Lake Savings and Credit Union, identified as follows:

Account No. 832130206747, with a current balance of \$118,461.91; and Account No. 832130206762, with a current balance of \$174,252.75;

AND WHEREAS the Town has identified an immediate need for reserve withdrawals to support insurance claim repairs and large project expenses as outlined in the current budget;

AND WHEREAS Council acknowledges that redeeming the GICs prior to their maturity date will result in the forfeiture of one-third (1/3) of the accrued interest as an early withdrawal penalty;

NOW THEREFORE BE IT RESOLVED THAT the Town of Foam Lake proceed with the full redemption of the above-noted GICs;

AND BE IT FURTHER RESOLVED THAT the proceeds from these redemptions be deposited into the Maximizer Chequing Account held by the Town of Foam Lake to be used in accordance with the Town's approved financial plan for reserve withdrawals.

**CARRIED**

2025-126 **10.10 Zoning Bylaw Amendment Request**

Tara Helgason

Mike Glover

WHEREAS Council has received a request to amend the definition of "frontage" as it applies to corner lots within the Town of Foam Lake Zoning Bylaw;

AND WHEREAS the current definition requires the frontage to be based on the shorter side of the lot, which may not always align with the most practical or desirable orientation for building placement and site

development;

AND WHEREAS Council acknowledges that flexibility in determining frontage on corner lots may better support appropriate site planning, architectural design, and integration with existing neighbourhood character;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake supports an amendment to the definition of "frontage" in the Zoning Bylaw to allow Council, at its discretion, to determine which road shall be considered the frontage on a corner lot on a case-by-case basis;

AND FURTHER THAT setback requirements for new construction on corner lots shall be applied based on the frontage as determined by Council through this process;

AND FURTHER THAT Council instructs the Chief Administrative Officer to prepare a bylaw to amend the Town of Foam Lake Zoning Bylaw No. 01-2019 accordingly with the required Public Notice requirements to be followed.

**CARRIED**

#### **10.11 Upholding Bylaw 07-2011**

2025-  
127

Tyler Goosen

Ryan Junop

WHEREAS a ratepayer has reported damage to a headstone located in the Town of Foam Lake Cemetery;

AND WHEREAS the Town of Foam Lake acknowledges and sincerely apologizes for the damage that has occurred;

AND WHEREAS, at the time of purchasing a burial plot and the corresponding license to place a monument, it is noted that the Town of Foam Lake recommends individuals obtain private insurance coverage for headstones and monuments, as these are considered personal property placed in a public space;

AND WHEREAS the Town of Foam Lake Cemetery Bylaw No. 07-2011, under which the referenced plot was purchased, clearly states that the Town is not responsible for any damage to monuments or markers resulting from vandalism, environmental factors, or accidental damage with unknown causes;

AND WHEREAS, in accordance with applicable laws and municipal policy, the Town of Foam Lake cannot be held liable for damage to private property placed on public property when the cause is unknown or not attributable to negligence on the part of the Town;

THEREFORE BE IT RESOLVED THAT the Town of Foam Lake formally advises the ratepayer that, while we regret the situation and understand the concern, the Town cannot assume responsibility for the cost of repairs in this instance;

AND FURTHER THAT the Town reaffirms its recommendation that all monument owners consider obtaining private insurance coverage to protect against unforeseen damage in the future.

**CARRIED**



2025-128      **11      Correspondence**  
Tara Helgason  
Tyler Goosen  
WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and  
WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on June 10, 2025  
NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on June 10, 2025.

**CARRIED**

2025-129      **12      Adjournment**  
Darren Hrehor  
THAT we adjourn this meeting at 9:15p.m.

**CARRIED**

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Mayor, Graham Farrell

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Chief Administrative Officer, Shanna York