



## Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

### Meeting Minutes

Regular Meeting of Council May 13, 2025 - 06:00 PM

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover
		Tara Helgason
		Darren Hrehor
		Ryan Junop
		Gloria Bastien
COUNCIL ABSENT:		Tyler Goosen
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

#### 1 Call To Order

A quorum being present, Mayor Farrell called the meeting to order at 6:06 p.m.

#### 2025-83 2 Additions and Acknowledgement to Agenda

Mike Glover  
Darren Hrehor

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on May 13, 2025;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

**CARRIED**

#### 2025-84 3 Adoption of Minutes

Gloria Bastien  
Ryan Junop

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on April 8, 2025, have been presented for review by the members of

the Town of Foam Lake Council; and  
 WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;  
 NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that:

The minutes of the regular meeting of the Town of Foam Lake Council held on April 8, 2025, are hereby acknowledged and approved as presented.

The Council affirms that there are no errors or omissions in the minutes.

**CARRIED**

2025-85

**4 Mayor's Report**

Graham Farrell

Darren Hrehor

WHEREAS, Mayor Graham Farrell has presented a verbal report to the Council for the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal report as presented during the meeting on May 13, 2025.

**CARRIED**

2025-86

**5 Council Questions and Reports**

**5.1 Support for Resolutions Brought Forward by the Saskatchewan Seniors Association Inc. Regarding Rural Healthcare**

Darren Hrehor

Gloria Bastien

WHEREAS the Saskatchewan Seniors Association Inc. (SSAI) has brought forward a series of resolutions addressing the critical and growing challenges facing rural healthcare in Saskatchewan, particularly as they affect seniors;

AND WHEREAS access to timely, quality healthcare is essential to the well-being and quality of life of all residents, especially aging populations in rural communities such as Foam Lake;

AND WHEREAS the Town of Foam Lake Council recognizes the importance of advocating for sustainable and equitable healthcare services across Saskatchewan;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake supports the resolutions as brought forward by the Saskatchewan Seniors

Association Inc., which are attached hereto;

AND BE IT FURTHER RESOLVED THAT the Town of Foam Lake circulate this resolution and the attached SSAI resolutions to other municipalities, health-related organizations, and community groups throughout Saskatchewan to highlight the importance of rural healthcare, especially for seniors;

AND BE IT FURTHER RESOLVED THAT the Town of Foam Lake recommend the attached resolutions be submitted to the Saskatchewan Association of Rural Municipalities (SARM) and the Saskatchewan Urban Municipalities Association (SUMA) for consideration and inclusion in their lobbying efforts to the provincial government to enact effective change in rural healthcare service delivery.

**CARRIED**

2025-87      **5.2 Volunteer Recognition Policy**  
Darren Hrehor  
Gloria Bastien  
WHEREAS the Town of Foam Lake recognizes the invaluable contributions of its volunteers in maintaining and enhancing the community through the work of committees appointed by Council; and  
WHEREAS volunteers generously dedicate their time, effort, and resources to ensure the smooth operation of our town, enriching the lives of all residents; and  
WHEREAS the Leisure and Parks Committee believes that a formalized policy should be in place to properly recognize and appreciate the efforts of volunteers, both during their time serving on committees and upon their departure due to resignation or replacement; and  
WHEREAS the Volunteer Recognition Policy will promote a culture of gratitude and respect for volunteers, ensuring that their contributions are formally acknowledged in a meaningful way;  
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake accepts the recommendation of the Leisure and Parks Committee and hereby adopts the Volunteer Recognition Policy as presented, ensuring that volunteers are recognized for their service, commitment, and the impact they have on the community.

**CARRIED**

2025-88      **5.3 Land Lease Agreement with Individuals for Lot 08 Blk 02 Plan BD3996**  
Mike Glover  
Ryan Junop  
WHEREAS the Council of the Town of Foam Lake has received a request from a group of individuals proposing to establish a volunteer-led initiative to construct and maintain raised garden beds within the community for the purpose of growing food to support the Foam Lake Food Bank and other families in need within the Town of Foam Lake; and  
WHEREAS the proposed initiative states that all garden beds will be constructed, maintained, and operated solely by the volunteer group, and that all produce harvested from the beds will remain the property of the volunteers; and  
WHEREAS the volunteer group has requested a parcel of land on which to establish the garden beds;  
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake accepts the recommendation of the Leisure and Parks Committee and supports the creation of this volunteer community garden initiative, and agrees to lease the lot known as Lot 08 Blk 02 Plan BD3996 to the volunteer group for the purpose of establishing and operating raised garden beds;  
AND BE IT FURTHER RESOLVED that the Town of Foam Lake agrees to provide access to water at the site for the use of the volunteer group;  
AND BE IT FINALLY RESOLVED that the Town of Foam Lake shall bear no responsibility for the construction, operation, maintenance, or removal of the raised garden beds at any time during the duration of the project.

**CARRIED**

**2025-89      5.4      FL Express Transit Policy Review**

Mike Glover

Gloria Bastien

WHEREAS the Leisure and Parks Committee has conducted a review of the current FL Express Transit Policy; and

WHEREAS the Committee has identified the need for additional clarity and structure regarding bookings made outside of regular operating hours and outside the limits of Foam Lake for medical or other essential travel;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake accepts the recommendation of the Leisure and Parks Committee and approves the following additions to the FL Express Transit Policy:

6. Bookings made on days when the FL Express Transit van is not regularly scheduled to operate, or bookings that require travel outside the Foam Lake limits for medical or other purposes, must be paid in full at the time of booking. These bookings are eligible for a full refund only if cancelled more than forty-eight (48) hours in advance of the scheduled date of service. Cancellations made within forty-eight (48) hours of the scheduled hire date will not be eligible for a refund.

7. The FL Express Transit van may be booked outside of normal operating hours for medical appointments only. Such bookings will incur a \$20 call-out fee in addition to a minimum charge of \$50 for use outside of regular operating hours. Individuals are encouraged to schedule appointments during regular hours where possible. Bookings outside of regular hours must be arranged in advance and paid for in full at the time of booking.

**CARRIED****2025-90      5.5      Hall Board Rates and Fees**

Darren Hrehor

Gloria Bastien

WHEREAS the Foam Lake Community Hall Board Committee has not reached a consensus or provided a recommendation regarding proposed rate increases for the use of the Foam Lake Community Hall;

AND WHEREAS the Town of Foam Lake Council recognizes the importance of timely planning and consistency for users and organizers of events at the Community Hall;

AND WHEREAS Council deems it necessary to move forward with the implementation of updated rates to ensure operational sustainability and clarity for future bookings;

THEREFORE BE IT RESOLVED THAT the Town of Foam Lake Council acknowledges the current standstill in negotiations and recommendations by the Foam Lake Community Hall Board Committee;

AND BE IT FURTHER RESOLVED THAT for the purpose of facilitating future planning and event coordination, the Town of Foam Lake Council proceeds with the rate increases as last presented to the Hall Board Committee, without requiring a formal recommendation from the Hall Board;

**CARRIED**

- 2025-91      **5.6 Council Reports**  
Darren Hrehor  
Ryan Junop  
WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and  
WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and  
WHEREAS, the Council has reviewed the verbal reports provided during the meeting of May 13, 2025 and finds them to be informative and relevant to the ongoing operations of the town,  
NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on May 13, 2025.
- CARRIED**
- 2025-92      **6 Foreman's Report**  
Ryan Junop  
Gloria Bastien  
WHEREAS the Foreman's written report of activities was presented to the Council for review;  
AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;  
AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;  
NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on May 13, 2025.
- CARRIED**
- 2025-93      **7 CAO Report**  
Mike Glover  
Darren Hrehor  
WHEREAS, the Chief Administrative Officer (CAO) has provided a verbal report regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on May 13, 2025;  
WHEREAS, verbal report has been received and discussed by the Council of the Town of Foam Lake;  
NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's verbal report as presented at the meeting on May 13, 2025, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.
- CARRIED**

- 2025-94      **8      Leisure Services Report**  
Gloria Bastien  
Ryan Junop  
WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;  
AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;  
**CARRIED**
- 2025-95      **9      New Business**  
**9.1      Accounts for Approval**  
Ryan Junop  
Darren Hrehor  
WHEREAS the Town of Foam Lake has received a list of accounts totaling two hundred and sixty-eight thousand and eight hundred and fifty-one dollars and eighty-five cents (\$268,851.85) for payment;  
AND WHEREAS the list of accounts includes payments made by cheque numbers #29377 - #29432 and all online payments, including but not limited to: payroll, utilities, tax liabilities, and financing agreements;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$268,851.85 for payment and approves all payments made by cheque numbers #29377 - #29432 and online transactions as outlined.  
**CARRIED**
- 2025-96      **9.2      Financial Statement and Bank Statement**  
Gloria Bastien  
Darren Hrehor  
WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending April 30, 2025; and  
WHEREAS these documents have been presented and discussed at the May 13, 2025 meeting of Town Council;  
NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending April 30, 2025, as presented.  
**CARRIED**
- 2025-97      **9.3      Response to Request from Foam Lake Pride Group**  
Darren Hrehor  
Ryan Junop

WHEREAS the Town of Foam Lake received a request from the Foam Lake Pride Group to fly the Pride Flag at Ralls Park, paint the crosswalk at Main Street and Saskatchewan Avenue, and host an event at Ralls Park during June 2025;  
 AND WHEREAS Council supports diversity and inclusion in the community;  
 THEREFORE BE IT RESOLVED THAT Council approves the flying of the Pride Flag at Ralls Park for the month of June 2025;  
 AND THAT the request to paint the crosswalk at Main Street and Saskatchewan Avenue is denied for 2025;  
 AND THAT the request to use Ralls Park on the proposed date is denied due to a prior booking, but an alternate date at Ralls Park will be considered;  
 AND THAT alternate locations for the event be offered, including the Foam Lake Campground area, Northside Park, or the greenspace outside the Hall Grounds.

**CARRIED**

**2025-98      9.4      Setting of Mill Rate**

Gloria Bastien

Tara Helgason

WHEREAS the Council of the Town of Foam Lake is responsible for setting the annual municipal mill rate to generate sufficient revenue to support the operations and services of the municipality;

AND WHEREAS the current mill rate for the Town of Foam Lake is set at 7.55 mills;

AND WHEREAS the Council deems it necessary and prudent to increase the mill rate by approximately 2% to account for inflationary pressures and to maintain the Town's level of services and infrastructure;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby sets the 2025 municipal mill rate at 7.70 mills, effective for the 2025 taxation year.

**CARRIED**

**2025-99      9.5      First Reading of Bylaw 05-2025, A Tax Bylaw**

Darren Hrehor

Gloria Bastien

WHEREAS the Council of the Town of Foam Lake deems it necessary to enact a Tax Bylaw to provide for the levying of taxes for the year 2025;

AND WHEREAS Bylaw No. 05-2025 includes provisions for the setting of the municipal mill rate, mill rate factors, minimum tax, base tax, mixed-class property taxation, and abatements for sheds and shacks;

AND WHEREAS the shed/shack abatements, mill rate factors, and treatment of mixed-class properties remain unchanged from the previous year;

AND WHEREAS the minimum tax and base tax have been increased by 2% to reflect inflation and to ensure adequate municipal revenue;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake gives first reading to Bylaw No. 05-2025, being a bylaw to set the mill rate, mill rate factors, minimum tax, base tax, and to provide for taxation of mixed-class properties and abatements for certain accessory structures for the 2025 taxation year.

**CARRIED**

- 2025-100      **9.6      Second Reading of Bylaw 05-2025**  
Mike Glover  
Ryan Junop  
WHEREAS the Council of the Town of Foam Lake has given first reading to Bylaw No. 05-2025, a bylaw to set the 2025 municipal tax structure including the mill rate, mill rate factors, minimum tax, base tax, treatment of mixed-class properties, and abatements for sheds and shacks;  
AND WHEREAS Council has reviewed the bylaw and deems it appropriate to proceed to the next stage of enactment;  
NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake gives second reading to Bylaw No. 05-2025.  
**CARRIED**
- 2025-101      **9.7      That Bylaw 05-2025 Be Given Third Reading**  
Tara Helgason  
Gloria Bastien  
WHEREAS the Council of the Town of Foam Lake has given first and second readings to Bylaw No. 05-2025, a bylaw to set the municipal taxation structure for 2025;  
AND WHEREAS in accordance with The Municipalities Act, Council may give three readings to a bylaw at the same meeting, provided that a resolution is passed unanimously by all members present to authorize the third reading;  
NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake authorizes the third reading of Bylaw No. 05-2025 to proceed at this same meeting.  
**CARRIED UNANIMOUSLY**
- 2025-102      **9.8      Third and Final Reading of Bylaw 05-2025**  
Gloria Bastien  
Ryan Junop  
WHEREAS the Council of the Town of Foam Lake has given first and second readings to Bylaw No. 05-2025, a bylaw to establish the 2025 municipal mill rate, mill rate factors, minimum tax, base tax, mixed-class property taxation, and abatements for sheds and shacks;  
AND WHEREAS Council has passed a resolution authorizing the third reading of the bylaw at the same meeting;  
NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake gives third and final reading to Bylaw No. 05-2025, and that the bylaw be now passed and adopted.  
**CARRIED**
- 2025-103      **9.9      Approval of Tax Abatements under the Municipal Tax Concession Policy**  
Mike Glover  
Darren Hrehor  
WHEREAS the Council of the Town of Foam Lake recognizes the importance of encouraging development through tax incentives for new business ventures, new residential construction, and commercial construction;  
AND WHEREAS the Town's Municipal Tax Concession Policy, approved by



Resolution No. 365-06 on November 1, 2006, provides the authority and framework to grant such abatements;  
 NOW THEREFORE BE IT RESOLVED that the Council of the Town of Foam Lake hereby approves tax abatements for eligible properties involving new businesses, new residential construction, and commercial construction, in accordance with the provisions outlined in the Municipal Tax Concession Policy.

**CARRIED**

**9.10 Parade Route Approval for School Events**

2025-104

Mike Glover

Gloria Bastien

BE IT RESOLVED THAT the Town of Foam Lake Council approves the parade route request as submitted by the Foam Lake 2025 Grad Committee for their graduation celebrations;

AND BE IT FURTHER RESOLVED THAT Council also approves the annual parade routes as requested by both the Foam Lake Elementary School and the Foam Lake Composite School for their respective annual parade activities.

**CARRIED**

**10 Correspondence**

2025-105

Darren Hrehor

Ryan Junop

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and

WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on May 13, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on May 13, 2025.

Mozart Sympawthy	Invitation to BBQ - June 8, 2025
Central Prairie Development	Minutes from April 9, 2025 Mtg
Combined Traffic Services	Update
Celise Hack	Primary Health Care Request
Jubilee Home	Fundraiser Event - July 26, 2025

**CARRIED**

**10.1 Request from Foam Lake Housing Authority Board**

2025-106

Mike Glover

Darren Hrehor

WHEREAS the Town of Foam Lake has received a receipt for a printer and other office supplies purchased by a volunteer member involved in the operations of a local Housing Board;

AND WHEREAS there is currently no clear determination of responsibility for the purchase of such supplies for the administration and operation of Housing Boards under the Saskatchewan Housing Corporation;

AND WHEREAS it is important to ensure that any reimbursement made by the Town aligns with the appropriate policies and responsibilities of all parties involved;

NOW THEREFORE BE IT RESOLVED THAT upon receiving a receipt for a printer and other office supplies, the Chief Administrative Officer (CAO) for the Town of Foam Lake be directed to contact Saskatchewan Housing Corporation to determine who is responsible for covering the cost of supplies related to the operation of Housing Boards;

AND BE IT FURTHER RESOLVED THAT the Town of Foam Lake shall withhold any reimbursement to volunteer members for such purchases until confirmation of responsibility is received from Saskatchewan Housing Corporation.

**CARRIED**

2025-107      **11      Adjournment**  
Darren Hrehor  
THAT we adjourn this meeting at 8:18 p.m.

**CARRIED**

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Mayor, Graham Farrell

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Chief Administrative Officer, Shanna York