



## **Town of Foam Lake**

326 Main Street Foam Lake, Foam Lake, Saskatchewan

### **Meeting Minutes**

**Regular Meeting of Council - April 8, 2025 - 06:00 PM**

COUNCIL PRESENT:	Mayor	Graham Farrell
	Councillors:	Mike Glover Tyler Goosen Darren Hrehor Tara Helgason Gloria Bastien Ryan Junop
COUNCIL ABSENT:		
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Julia Schofer
	Foreman	Greg Beaudoin

Noted the attendance of Dale Norman, Jason Littlewood, and Tracey Kerr in the gallery

#### **1 Call To Order**

A quorum being present, Mayor Farrell called the meeting to order at 6:08 p.m.

#### **2 Additions and Acknowledgement to Agenda**

2025-65

Gloria Bastien

Darren Hrehor

WHEREAS, the agenda for the Regular Meeting of Council has been duly presented to all members prior to the meeting;

WHEREAS, the agenda has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the members of the Council hereby acknowledge and accept the current agenda as presented for the Regular Meeting of Council held on April 8, 2025;

BE IT FURTHER RESOLVED that the agenda items shall be considered in the order as presented, unless amended or rearranged by the Council during the course of the meeting.

**CARRIED**

#### **2.1 Addition of a Delegation to the Meeting**

2025-66

Tyler Goosen

Mike Glover

WHEREAS Section 14.4 of the Council Procedures Bylaw No. 15-2016 allows for the addition of a delegation to the agenda by motion of the Council if the matter is considered urgent; and

WHEREAS Councilor Goosen has requested the addition of a delegation to the agenda due to the urgent nature of seasonal requests related to the formation of a community garden within the Town of Foam Lake; and

WHEREAS the group wishing to be heard is being formed to provide a community garden within the Town of Foam Lake;

THEREFORE BE IT RESOLVED that Council approves the addition of the delegation requested by Councilor Goosen to the agenda as an urgent matter in accordance with Section 14.4 of the Council Procedures Bylaw No. 15-2016.

**CARRIED**

### **3 Adoption of Minutes**

2025-67

Tara Helgason

Tyler Goosen

WHEREAS, the minutes of the regular meeting of the Town of Foam Lake Council held on March 11, 2025, have been presented for review by the members of the Town of Foam Lake Council; and

WHEREAS, the members of the Council have reviewed the minutes and have found that there are no errors or omissions;

NOW, THEREFORE, BE IT RESOLVED by the Town of Foam Lake Council that: The minutes of the regular meeting of the Town of Foam Lake Council held on March 11, 2025, are hereby acknowledged and approved as presented. The Council affirms that there are no errors or omissions in the minutes.

**CARRIED**

### **4 Mayor's Report**

2025-68

Tyler Goosen

Darren Hrehor

WHEREAS, Mayor Graham Farrell has presented a verbal and written report to the Council for the Town of Foam Lake during the Regular Meeting of Council;

WHEREAS, the verbal report has been reviewed and discussed by the members of the Council;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the Mayor's verbal and written report as presented during the meeting on April 8, 2025.

**CARRIED**

#### **4.1 Cemetery Section Naming Proposal**

2025-69

Gloria Bastien

Tara Helgason

WHEREAS, the Cemetery Revitalization Committee has submitted proposed names for the sections at the Foam Lake Cemetery, based on input from a public engagement session, including feedback via posters, newspaper ads, and the Town's social media page; and

WHEREAS, the proposed section names are as follows:

1. Section 1 – Sunset View

2. Section 2 –*Heritage Grove*
3. Section 3 –*The Meadows*
4. Section 4 –*Creekside*

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake approves the proposed names for the sections at the Foam Lake Cemetery and authorizes the Cemetery Revitalization Committee to proceed with the implementation of the names, including signage or markers.

**CARRIED**

## **5 Delegation - Community Garden Group**

A group of individuals consisting of Dale Norman, Jason Littlewood, and Tracey Kerr made a presentation to Council at 6:20pm about starting a community garden. They have proposed the creation of a community garden where they will propose to build three raised garden beds with watering facilities within the Town of Foam Lake to help grow produce and give back to those in need. The group would like to request the Town help with finding a location, raising funds or providing a portion of funds, and provided water for the growing season. The group left the meeting at 6:35pm

### **5.1 Request for Community Garden**

2025-70

Mike Glover

Tyler Goosen

WHEREAS the delegation requesting the establishment of a community garden within the Town of Foam Lake has been presented to Council; and  
WHEREAS further discussion and planning are needed to determine a suitable location, establish rules and regulations for governing the community garden project, and assess a proposal for funding;

THEREFORE BE IT RESOLVED that the request for a community garden be referred to the Leisure and Parks Committee for further review and development, including the identification of a suitable location, the creation of governing rules and regulations, and the preparation of a funding proposal; and  
FURTHER BE IT RESOLVED that the Leisure and Parks Committee report back to Council with their findings and recommendations at the next Council meeting for further discussion.

**CARRIED**

## **6 Council Questions and Reports**

### **6.1 Capital Budget Recommendation and Re-Adoption**

2025-71

Tara Helgason

Mike Glover

WHEREAS, the Finance Committee of the Town of Foam Lake has reviewed and discussed the proposed 2025-2029 Capital Budget, including the updated list of projects and funding sources;

AND WHEREAS, the Finance Committee has considered the usage of funds from the insurance payout received from the 2021 hail storm, as well as the reserve funding from previous years of savings, for the purpose of completing necessary capital purchases, infrastructure repairs, and replacements;

AND WHEREAS, it has been decided that the Dog Park project will be removed

from the updated Capital Budget, but a portion of the funds originally designated for the Dog Park will remain allocated for the installation of dog bag dispensers and trash cans in main dog walking areas;

NOW THEREFORE BE IT RESOLVED that the Finance Committee recommends the adoption of the updated 2025-2029 Capital Budget, as presented, to the Town of Foam Lake Council;

AND BE IT FURTHER RESOLVED that this updated Capital Budget, as amended, be approved and adopted by the Town of Foam Lake Council, and that it shall be attached to and form part of these minutes.

**CARRIED**

## **6.2 2025 Operating Budget**

2025-72 Tara Helgason  
Gloria Bastien

WHEREAS, the Finance Committee has reviewed and recommended the attached version of the 2025 Operating Budget;

AND WHEREAS, the Finance Committee has presented the proposed budget to the Town of Foam Lake Council for consideration;

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council accepts the proposed 2025 Operating Budget, with the understanding that the current levy will be approved at the May 2025 meeting, which will include a small increase as estimated in the 2025 Operating Budget being recommended.

**CARRIED**

## **6.3 Council Reports**

2025-73 Darren Hrehor  
Tyler Goosen

WHEREAS, members of the Town of Foam Lake Council regularly provide verbal reports during meetings to inform and update fellow members on matters of importance, including progress on projects, community concerns, and other relevant topics, and

WHEREAS, these verbal reports are an essential part of the decision-making process and ensure transparency, communication, and effective governance within the Town of Foam Lake, and

WHEREAS, the Council has reviewed the verbal reports provided during the meeting of April 8, 2025 and finds them to be informative and relevant to the ongoing operations of the town,

NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the verbal reports provided by the Council members during the meeting held on April 8, 2025.

**CARRIED**

Tara left the meeting at 7:11pm

## **7 CAO Report**

2025-74 Gloria Bastien  
Tyler Goosen

WHEREAS, the Chief Administrative Officer (CAO) has provided a written report and verbal explanations regarding current ongoing administrative tasks and requirements as set out by the Municipalities Act during the Regular Meeting of Council on April 8, 2025;

WHEREAS, the report and verbal explanations have been reviewed and discussed by the Council of the Town of Foam Lake;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake hereby accepts the CAO's written report and verbal explanations as presented at the meeting on April 8, 2025, regarding current ongoing administrative tasks and requirements in accordance with the Municipalities Act.

**CARRIED**

**8 Foreman's Report**

2025-75

Darren Hrehor

Mike Glover

WHEREAS the Foreman's written report of activities was presented to the Council for review;

AND WHEREAS the Council has asked questions regarding the report and received satisfactory answers from the Foreman;

AND WHEREAS the Council has reviewed the Water Treatment Report as presented and discussed the findings;

NOW THEREFORE BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the Foreman's written report of activities, including the Water Treatment Report, as presented at today's meeting on April 8, 2025.

**CARRIED**

**9 Leisure Services Report**

2025-76

Gloria Bastien

Darren Hrehor

WHEREAS the Leisure Services Director has submitted a report regarding the operations, ongoing activities, and maintenance of all Town of Foam Lake Leisure and Recreation facilities, including the Recreation Centre, Community Hall, Parks, Trails, Marsh, Waterpark, and other related facilities;

AND WHEREAS the report provides valuable information about the current state of operations, planned activities, and necessary maintenance for these community assets;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the Leisure Services Director's report on the operations and ongoing activities and maintenance at the Town's Leisure and Recreation facilities;

**CARRIED**

**10.1 Accounts for Approval**

2025-77

Tyler Goosen

Gloria Bastien

WHEREAS the Town of Foam Lake has received a list of accounts totaling one hundred and forty-six thousand and four hundred and eighty-eight dollars and

seventy cents (\$146,488.70) for payment;  
 AND WHEREAS the list of accounts includes payments made by cheque numbers #29342 - #29376 and all online payments, including but not limited to: payroll, utilities, tax liabilities, and financing agreements;  
 NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Foam Lake hereby accepts the list of accounts totaling \$146,488.70 for payment and approves all payments made by cheque numbers #29342 - #29376 and online transactions as outlined.

**CARRIED**

## **10.2 Financial Statement and Bank Statement**

2025-78

Darren Hrehor

Tyler Goosen

WHEREAS the Town of Foam Lake Council has reviewed the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending March 31, 2025; and

WHEREAS these documents have been presented and discussed at the April 8, 2025 meeting of Town Council;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake accepts the Bank Reconciliation, Statement of Financial Activities, and Financial Position for the month ending March 31, 2025 as presented.

**CARRIED**

## **10.3 Cancellation of Tax Penalty due to Processing Error**

2025-79

Gloria Bastien

Mike Glover

WHEREAS, a processing error occurred in the office during the handling of cheques for property tax payments for the following properties:

Roll Number	Municipal	School
566 000	166.31	51.35
583 000	118.32	8.21
203 000	232.77	26.82
204 000	181.57	61.02

WHEREAS, the error was identified by administration and resulted in penalties being incorrectly applied; and

WHEREAS, the Town of Foam Lake wishes to correct this error.

NOW, THEREFORE, BE IT RESOLVED THAT the Council for the Town of Foam Lake cancels the penalties applied to the properties listed above due to the office processing error.

**CARRIED**

## **11 Meetings and Workshops**

2025-80

Darren Hrehor

Gloria Bastien

That we approve and acknowledge the following meetings and workshops as listed and attendance at each event:

Transfer Station Meeting	April 23, 2025
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Leisure and Parks	April 23, 2025
Planning and Development Meeting	TBD
Facilities Tour	May 8, 2025
SUMA	April 13-16, 2025 - Saskatoon, SK
SPRA Symposium	April 28-May 1, 2025 - Humboldt, SK
Tri-Town Meeting	April 30, 2025 - Wadena, SK
Volunteer Recognition Event	May 1, 2025 - Foam Lake, SK

**CARRIED****12 Correspondence**

2025-81

Gloria Bastien

Tyler Goosen

WHEREAS all correspondence received by the Town of Foam Lake, as listed in the table below, has been presented to and reviewed by the Council; and WHEREAS the correspondence has been reviewed in its entirety at the regular meeting of Town Council held on April 8, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Foam Lake acknowledges all correspondence received as listed and confirms that the correspondence has been thoroughly reviewed in the meeting held on April 8, 2025.

NEATPC	AGM NOTICE
NEATPC	Election Info
Ministry of Education	EPT Rates

**CARRIED****13 Adjournment**

2025-82

Darren Hrehor

THAT we adjourn this meeting at 7:49 p.m.

**CARRIED**


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 Mayor, Graham Farrell

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 Chief Administrative Officer, Shanna York