



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council - November 12, 2024 - 06:00 PM

COUNCIL PRESENT:	Mayor	Shelley Thoen-Chaykoski
	Councillors:	Tyler Bugera
		Graham Farrell
		Amber Pankratz
		Gloria Bastien
		Nevin Halyk
COUNCIL ABSENT:		Tara Helgason
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Jaime Helgason
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 6:02 p.m.

2 Acknowledgement to Agenda

2024-233

Nevin Halyk
Tyler Bugera

That Council acknowledge the agenda for the November 12, 2024 meeting of Council.

CARRIED

3 Adoption of Minutes

2024-234

Graham Farrell
Gloria Bastien

That we approve and adopt the meeting minutes from the October 8, 2024 Regular Meeting of Council as presented.

CARRIED

4 Mayor's Report

2024-235

Gloria Bastien
Amber Pankratz

That we accept the Mayor's verbal report as presented.

CARRIED

5 Council Questions and Reports**5.1 Wage Negotiations and Rates Policy 09-2024**

2024-236

Graham Farrell

Nevin Halyk

WHEREAS the Finance Committee has conducted a thorough review of the Wage Negotiation and Rates Policy, which is set to conclude at the end of 2024;

AND WHEREAS the Finance Committee recognizes the importance of maintaining stability and continuity in compensation practices for employees;

AND WHEREAS the Finance Committee has determined that extending the current policy for an additional year, with a 3% wage increase, will provide necessary support to employees while allowing the Council to manage its financial obligations effectively;

NOW, THEREFORE, BE IT RESOLVED that the Town of Foam Lake Council hereby accepts the recommendation put forward by the Finance Committee to extend the Wage Negotiation and Rates Policy for an additional year, with a 3% wage increase for all eligible employees, effective January 1, 2025, continuing under the existing framework to ensure a stable and positive working environment for employees while maintaining the financial integrity of the Town.

CARRIED**5.2 Cemetery Management Study**

2024-237

Graham Farrell

Gloria Bastien

WHEREAS the Town of Foam Lake Council acknowledges the importance of the Cemetery Management Plan to ensure the appropriate planning and management of the Foam Lake Cemetery in light of potential future development, and;

WHEREAS the Cemetery Management Plan is a critical document to guide future projects and improvements to the Cemetery and needs to be finalized promptly to avoid any disruptions as development progresses;

BE it resolved that the Council for the Town of Foam Lake approve the instruction to the Chief Administrative Officer to proceed with the immediate initiation of the Cemetery Management Plan, or as soon as possible, to ensure its completion before any further development occurs at the Foam Lake Cemetery and to facilitate proper future planning for 2025 projects

CARRIED**5.3 2025 Capital Budget Recommendation**

2024-238

Graham Farrell

Amber Pankratz

WHEREAS the Finance Committee has reviewed the proposed 2025 Capital Plan as presented, and finds that the plan aligns with the town's

priorities for infrastructure development, maintenance, and improvement, and;

WHEREAS it is recognized as best practice that the Capital Plan be finalized and approved by December 1st of each year to provide adequate time for staff to prepare, tender, plan, and secure suppliers and contractors for the upcoming year's projects, thereby ensuring the efficient and timely execution of these projects, and;

NOW therefore, be it resolved that the Town Council accepts the Finance Committee recommendation to approve the 2025 Capital Plan as presented, as it is in the best interest of the town's future growth and infrastructure planning.

CARRIED

5.4 First Reading Leisure Services Bylaw 08-2024

2024-239

Nevin Halyk

Amber Pankratz

WHEREAS the Council of the Town of Foam Lake recognizes the importance of enhancing community wellbeing and promoting leisure services for the benefit of all residents;

AND WHEREAS the Rural Municipality of Foam Lake No. 276 has expressed a desire to collaborate in forming a joint committee to support and recommend leisure services and infrastructure projects within our respective communities;

AND WHEREAS the proposed bylaw aims to formalize the creation of a Leisure Services Committee with a mandate to advise and support leisure services, infrastructure, and community wellbeing;

BE IT RESOLVED that the Council of the Town of Foam Lake hereby approves the first reading of Bylaw No. 08-2024, which will authorize the entering into an agreement with the Rural Municipality of Foam Lake No. 276 to form the Leisure Services Committee, and to allow the committee to act as the umbrella body representing all community leisure services and infrastructure, as well as to provide recommendations and support to ensure the wellbeing of the community through the provision of leisure services.

FURTHER BE IT RESOLVED that this bylaw be read a first time in Council on November 12, 2024.

CARRIED

5.5 Second Reading of Bylaw 08-2024

2024-240

Tyler Bugera

Gloria Bastien

THAT Bylaw 08-2024, the Leisure Services Bylaw, be read a second time.

CARRIED

- 5.6 Be Given Three Readings 08-2024**
2024-241 Graham Farrell
Nevin Halyk
That Bylaw 08-2024, A Bylaw to Enter into an Agreement with the Rural Municipality of Foam Lake No. 276 be given three readings at this meeting.
- CARRIED**
- 5.7 Third Reading of Bylaw 08-2024**
2024-242 Amber Pankratz
Tyler Bugera
WHEREAS the Town of Foam Lake Council has given all three readings of Bylaw No. 08-2024, which authorizes the Town of Foam Lake to enter into an agreement with the Rural Municipality of Foam Lake No. 276 to establish a Leisure Services Committee;
AND WHEREAS the Leisure Services Committee will oversee and recommend operations, infrastructure, and programs related to all leisure services within the Town of Foam Lake, working collaboratively with the Rural Municipality of Foam Lake No. 276 to support the wellbeing and development of the community;
AND WHEREAS all required readings of Bylaw No. 08-2024 have been completed in accordance with municipal procedures;
BE IT RESOLVED that the Town of Foam Lake Council hereby approves the third reading of Bylaw No. 08-2024 and adopts the bylaw as of November 12, 2024.
- CARRIED**
- 5.8 Amendment to 402 Cameron Street Policy 2022-22**
2024-243 Nevin Halyk
Tyler Bugera
WHEREAS the Town of Foam Lake Council has reviewed and discussed the current 402 Cameron Street Policy regarding the rental and usage of the facility;
AND WHEREAS the Council recognizes the value of allowing community-based organizations to access the facility for purposes that align with the community's overall wellbeing and development;
AND WHEREAS the Council desires to amend the current policy to include rental rates and define a "community partner" for the purpose of facilitating the rental of 402 Cameron Street to community-based organizations;
AND WHEREAS a "community partner" is defined as an organization, group, or entity that is locally based and whose mission is to promote community welfare, enhance community engagement, and provide services or activities that benefit the residents of Foam Lake (e.g., local non-profits, service clubs, or other recognized community-driven organizations);
BE IT RESOLVED that the Town of Foam Lake Council amends the 402

Cameron Street Policy to include the following provisions:

"Rental Rates:

d) Community Partner Rates:

- Includes no-cost defined space in the facility, time period defined in Appendix A and B
- Is renewable with first right of refusal
- Community Partner must be a non-profit organization that fits the definition in this policy

Definition of Community Partner: A "community partner" is defined as any organization or entity that operates for the benefit of the Foam Lake community and is primarily focused on improving the quality of life for residents through cultural, recreational, social, or other community-oriented activities. This includes local non-profit organizations, service clubs, and groups with a proven track record of serving the community."

BE IT FURTHER RESOLVED that the amended 402 Cameron Street Policy, including the updated rental rates and community partner definition, be effective immediately upon adoption

CARRIED

5.9 Council Reports

2024-244

Tyler Bugera

Amber Pankratz

That we approve all verbal reports as presented by Council.

CARRIED

6 Foreman's Report

2024-245

Graham Farrell

Tyler Bugera

That we accept the Foreman's report and Water Treatment Report as presented.

CARRIED

7 CAO Report

2024-246

Gloria Bastien

Nevin Halyk

That we accept the CAO's verbal report as presented.

CARRIED

8 Leisure Services Report

2024-247

Amber Pankratz

Nevin Halyk

That we accept the Leisure Services Director's verbal report as presented.

CARRIED

9 New Business

9.1 Accounts for Approval

2024-248

Gloria Bastien
Graham Farrell

THAT the list of accounts totaling one hundred and sixty-eight thousand, eight hundred and seventy-seven dollars and forty-one cents (\$168,877.41) be approved for payment as paid by cheque numbers #29030 - #29115 and all online payments including but not limited to: payroll, utilities, tax liabilities and financing agreements.

CARRIED

9.2 Financial Statements and Bank Reconciliation

2024-249

Tyler Bugera
Nevin Halyk

THAT we approve the Financial Statement of Activities and Position as well as the Bank Reconciliation for the Month ending October 31, 2024.

CARRIED

9.3 Minimum Tax Cancellation

2024-250

Graham Farrell
Amber Pankratz

That we approve the cancellation of the minimum tax that was incorrectly applied to the vacant non-serviced lots as follows:

Roll Number	Municipal
206 000	\$425.00
210 000	\$433.50
211 000	\$433.50

CARRIED

9.4 Request to Permit the Rec Centre Arena - Multiple

2024-251

Graham Farrell
Amber Pankratz

WHEREAS the Senior Foam Lake Flyers hockey team has scheduled several games at the Foam Lake Rec Centre during the 2024-2025 season; and

WHEREAS the team and the Rec Centre have requested the ability to serve alcohol at these events to enhance the fan experience and provide an additional service to those attending the games;

AND WHEREAS it is required to obtain permission from Saskatchewan Liquor and Gaming Authority (SLGA) for the serving of alcohol at these events;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Foam Lake approves the request for a liquor permit from Saskatchewan Liquor and Gaming for the Senior Foam Lake Flyers hockey games to be held at the Foam Lake Rec Centre on the following dates:

November 12th 2024 8:00pm-12:00am

November 17th 2024 8:00pm-12:00am
 November 22nd 2024 8:00pm-12:00am
 November 29th 2024 8:00pm-12:00am
 December 3rd 2024 8:00pm-12:00am
 December 6th 2024 8:00pm-12:00am
 December 20th 2024 8:00pm-12:00am
 January 3rd 2025 8:00pm-12:00am
 January 10th 2025 8:00pm-12:00am

FURTHERMORE, the Council authorizes the Senior Foam Lake Flyers to apply for the necessary permits for each of these dates in accordance with SLGA regulations.

CARRIED

9.5 SaskAlert

2024-252

Nevin Halyk
 Tyler Bugera

WHEREAS SaskAlert is the provincial public alerting system designed to inform residents of emergency situations and other critical information affecting communities in Saskatchewan; and

WHEREAS the Town of Foam Lake recognizes the importance of keeping its residents informed and safe in the event of an emergency or disaster; and

WHEREAS participation in the SaskAlert program enables the municipality to issue timely and accurate alerts to the public in real-time during emergencies or critical events;

NOW THEREFORE BE IT RESOLVED THAT the Town of Foam Lake Council hereby authorizes participation in the SaskAlert program and commits to utilizing the system for the issuance of public alerts relevant to the community; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer (CAO) and the Emergency Measures Organization (EMO) Coordinator be designated as the official personnel responsible for the issuance of alerts under the SaskAlert system, and that they shall each complete the required training provided by the Saskatchewan Public Safety Agency to effectively utilize the system; and

BE IT FURTHER RESOLVED THAT the CAO and EMO Coordinator will ensure that the municipality is fully prepared to issue alerts and communicate with residents during any emergencies that may affect the community.

CARRIED

10 Meetings and Workshops
 2024-253 Tyler Bugera
 Amber Pankratz

That we approve and acknowledge the following meetings and workshops as indicated:

Fire Association	November 21, 2024 @ 7:00pm
Introduction to Waterworks Regulations for Admin	December 17, 2024

CARRIED

11 Correspondence
 2024-254 Nevin Halyk
 Gloria Bastien

That the following correspondence having been reviewed, be accepted and filed:

SEDA	Rurban Policy
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CARRIED

12 Adjournment
 2024-255 Amber Pankratz

THAT we adjourn this meeting at 7:21 p.m.

CARRIED

Mayor, Shelley Thoen-Chaykoski

CAO, Shanna York