



# Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

## Meeting Minutes

Regular Meeting of Council July 9, 2024 - 06:00 PM

COUNCIL PRESENT:	Mayor	Shelley Thoen-Chaykoski
	Councillors:	Tyler Bugera
		Graham Farrell
		Tara Helgason
		Amber Pankratz
		Nevin Halyk
ATTENDED VIA ZOOM:		Gloria Bastien
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Jaime Helgason
	Foreman	Greg Beaudoin

**1 Call To Order**

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 5:59 p.m.

**2 Additions and Acknowledgement to Agenda**

2024-141

Tyler Bugera  
Amber Pankratz

That Council acknowledge the agenda for the July 9, 2024 meeting of Council with no additions or changes.

**CARRIED**

**3 Adoption of Minutes**

2024-142

Graham Farrell  
Nevin Halyk

That we approve and adopt the meeting minutes from the June 11, 2024 Regular Meeting of Council as presented.

**CARRIED**

**4 Mayor's Report**

2024-143

Graham Farrell  
Tyler Bugera

That we accept the Mayor's verbal report as presented.

**CARRIED**

- 4.1 100 Year Committee Thank You**  
2024-144 Nevin Halyk  
Amber Pankratz  
That we do a show of appreciation for all the volunteers involved with planning the 100-year anniversary celebration. This appreciation will come in the way of an appreciation evening put together by the Town of Foam Lake and paid for out of our events budget.  
**CARRIED**
- 5 Council Questions and Reports**
- 5.1 Transfer Station Closure**  
2024-145 Tyler Bugera  
Graham Farrell  
That we request the Transfer Station be closed on Saturday July 13, 2024 in consideration of the Town's 100th Celebration.  
**CARRIED**
- 5.2 Additions to the Chambers for Council**  
2024-146 Nevin Halyk  
Amber Pankratz  
That Council approve the purchase and placement of a sign and register book in Council Chambers.  
**CARRIED**
- 5.3 Amend the Wage Negotiations and Rates Policy**  
2024-147 Tara Helgason  
Tyler Bugera  
That we accept the recommended Wage Negotiations and Rate Policy amendments as indicated by the Admin Committee noting the change only affects the Summer Employee Wages for Manager positions for the Town of Foam Lake Employees.  
**CARRIED**
- 5.4 General Hiring Policy 03-2024**  
2024-148 Tyler Bugera  
Amber Pankratz  
That we accept the recommendation from the Admin Committee and adopt the General Hiring Policy for the hiring of general staff positions.  
**CARRIED**
- 5.5 Communication Policy 04-2024**  
2024-149 Nevin Halyk  
Gloria Bastien  
That we accept the Communication Policy 04-2024 as presented with a review date of six months.  
**CARRIED**

- 2024-150      **5.6 Amended Recognition and Retirement Policy**  
Tyler Bugera  
Amber Pankratz  
That we approve the additions and amendments to the Retirement and Recognition Policy as indicated by the Admin Committee in their recommendation.  
**CARRIED**
- 2024-151      **5.7 Council Reports**  
Tara Helgason  
Amber Pankratz  
That we approve all verbal reports as presented by Council.  
**CARRIED**
- 2024-152      **6 CAO Report**  
Tyler Bugera  
Graham Farrell  
That we accept the CAO's verbal report as presented.  
**CARRIED**
- 2024-153      **7 Foreman's Report**  
Tara Helgason  
Amber Pankratz  
That we accept the Foreman's report and the Water Treatment Report as presented.  
**CARRIED**
- 2024-154      **8 Leisure Services Report**  
Tyler Bugera  
Tara Helgason  
That we accept the Leisure Services Director's verbal report as presented.  
**CARRIED**
- 2024-155      **9 New Business**  
**9.1 Accounts for Approval**  
Tara Helgason  
Nevin Halyk  
That the list of accounts totaling three hundred and sixteen thousand, two hundred and ninety-one dollars and forty-nine cents (\$316,291.49) be approved for payment as paid by cheque numbers #28803 - #28866 and all online payments including but not limited to: payroll 12, 13, and Q2 indemnities, utilities, tax liabilities and financing agreements.  
**CARRIED**

**9.2 Financial Statement and Bank Reconciliation**

2024-156

Graham Farrell  
Tara Helgason

That we approve the Financial Statement and Bank Reconciliation for the month of June 30, 2024 as presented.

**CARRIED**

**9.3 First Reading of Election Bylaw 04-2024**

2024-157

Graham Farrell  
Nevin Halyk

That Bylaw 04-2024, The General Elections Bylaw, being a bylaw of the Town of Foam Lake in the province of Saskatchewan, to address matters for the General Election in the Town of Foam Lake be introduced and read for the first (1st) time.

**CARRIED**

**9.4 Second Reading of Bylaw 04-2024**

2024-158

Tara Helgason  
Amber Pankratz

That bylaw 04-2024 being a bylaw of the Town of Foam Lake in the province of Saskatchewan be read for the second time.

**CARRIED**

**9.5 Be Given a Third Reading of Bylaw 04-2024**

2024-159

Tyler Bugera  
Gloria Bastien

That we give three (3) reading to bylaw 04-2024 at this meeting.

**CARRIED UNANIMOUSLY**

**9.6 Bylaw 04-2024 Third Reading**

2024-160

Graham Farrell  
Nevin Halyk

That bylaw 04-2024, The General Elections Bylaw, being a bylaw of the Town of Foam Lake in the province of Saskatchewan, to address matters for the general elections in the Town of Foam Lake be read for the third time and finally adopted.

**CARRIED**

**9.7 Tax Enforcement - Proceed with Title**

2024-161

Graham Farrell  
Tyler Bugera

That the Chief Administrative Officer be authorized to proceed under The Tax Enforcement Act to acquire title for the following described lands:

Lot	Block	Plan	Title Number
4	12	BC2182	154877923

23	3	M4060	154065539
3	9	L3896	138663377
12	18	77H06696	156834939
1	19	BF3423	150846600
9	1	BD3996	154219372
14	14	P3973	142184774
17	1	101790097	155421716
4	1	AY2734	155421929
8	3	D2832	151254705
18	22	101788050	134361402
9	3	D2832	151254716
13	23	62H00058	151397703
A	17	BD4737	137014714
D	17	BD4737	135014789
E	17	BD4737	135014778
F	17	BD4737	136292733
03	18	77H06696	130202154
04	18	77H06696	130069548
05	18	77H06696	130069537
	16	P3973	142306545
	E	74H01079	155980581
04	02	65H07619	126792276

**CARRIED**

**9.8 Advertising Tax Enforcement List for 2023 Arrears**

2024-162

Graham Farrell  
Tara Helgason

That the Administrator presented the List of Lands in Arrears (Form 1) to the Head of Council at this meeting. Further, Council acknowledges and approves the listing for publication in the July 16, 2024 issue of the Foam Lake Review and on the Town of Foam Lake Website.

**CARRIED**

**10 Correspondence**

2024-163

Nevin Halyk  
Tyler Bugera

That the following correspondence having been reviewed, be accepted and filed:

Business License Complaint	Ratepayer
AGM Summary for Parkland Library AGM	

**CARRIED**

2024-164      **11    Adjournment**  
                         Tara Helgason  
                         That we adjourn this meeting at 7:22 p.m.

**CARRIED**

---

Mayor, Shelley Thoen-Chaykoski

---

Chief Administrative Officer, Shanna York