



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council May 14, 2024 - 06:00 PM

COUNCIL PRESENT:	Mayor	Shelley Thoen-Chaykoski
	Councillors:	Tyler Bugera
		Graham Farrell
		Amber Pankratz
		Gloria Bastien
		Nevin Halyk
COUNCIL ABSENT:		Tara Helgason
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Jaime Helgason
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 5:58p.m.

CARRIED

2 Acknowledgement of Agenda

2024-92

Graham Farrell
Tyler Bugera

That Council acknowledge the agenda for the May 14, 2024 meeting of Council as presented.

CARRIED

3 Adoption of Minutes

2024-93

Nevin Halyk
Gloria Bastien

That we approve and adopt the meeting minutes from the April 9, 2024 Regular Meeting of Council as presented.

CARRIED

4 Mayor's Report

2024-94

Tyler Bugera
Amber Pankratz

That we accept the Mayor's verbal report as presented.

CARRIED

4.1 National Federation of Police Officers

- 2024-95 Nevin Halyk
Gloria Bastien
That we allow the Town of Foam Lake to stand as a support of the National Federation of Police Services.

CARRIED**5 Council Questions and Reports****5.1 Animal Protection Services**

- 2024-96 Graham Farrell
Amber Pankratz
That we request the Animal Protection Services come out to meet with our Admin staff for the handling of the excessive dog complaints and provide guidance and ideas for dealing with complaints.

CARRIED**5.2 Transfer Station Agreement - First Reading of Bylaw 02-2024**

- 2024-97 Graham Farrell
Nevin Halyk
That Bylaw 02-2024 being a bylaw of the Town of Foam Lake in the province of Saskatchewan, to enter into an agreement for operation and maintenance of the Foam Lake Transfer Station with the RM of Foam Lake No. 276 be introduced and read for the first (1st) time.

CARRIED**5.3 Second Reading of Bylaw 02-2024**

- 2024-98 Amber Pankratz
Tyler Bugera
That Bylaw 02-2024 be read for the second time.

CARRIED**5.4 Given Three Readings**

- 2024-99 Gloria Bastien
Graham Farrell
That we give three (3) reading to Bylaw 02-2024 at this meeting.

CARRIED UNANIMOUSLY**5.5 Bylaw 02-2024 Third Reading**

- 2024-100 Nevin Halyk
Amber Pankratz
That Bylaw 02-2024 being a bylaw of the Town of Foam Lake in the province of Saskatchewan, to enter into an agreement for operation and maintenance of the Foam Lake Transfer Station with the RM of Foam Lake No. 276 be read for the third time and finally adopted and Further; that Council authorize the Chief Administrative Officer and the Mayor to sign the agreement on behalf of the Town.

CARRIED

5.6 First Reading of Bylaw 03-2024 - Nuisance and Property Standards Bylaw2024-
101

Amber Pankratz

Tyler Bugera

That Bylaw 03-2024 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to set and enforce standards to regulate the maintenance of properties and structures within the Town of Foam Lake and to ensure that all properties are continuously maintained in an attractive, tidy and safe condition be read this first (1) time.

CARRIED**5.7 Bylaw 03-2023 Second Reading**2024-
102

Gloria Bastien

Graham Farrell

That Bylaw 03-2024 be read a second time.

CARRIED**5.8 Bylaw 03-2024 Given Three Readings**2024-
103

Nevin Halyk

Amber Pankratz

That Bylaw 03-2024 be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY**5.9 Third Reading of Bylaw 03-2024**2024-
104

Tyler Bugera

Gloria Bastien

That Bylaw 03-2024 being a bylaw of the Town of Foam Lake in the province of Saskatchewan, to set and enforce standards to regulate the maintenance of properties and structures within the Town of Foam Lake and to ensure that all properties are continuously maintained in an attractive, tidy and safe condition be read a third time and adopted.

CARRIED**5.10 Transfer Station Attendant Increase**2024-
105

Nevin Halyk

Amber Pankratz

That Council for the Town of Foam Lake approve the recommendation of the Transfer Station Committee to increase the Transfer Station Attendants wage to follow the current 3% policy as laid out in the Employee Wage and Review policy of the Town of Foam Lake.

CARRIED**5.11 Additional Item to Budget**2024-
106

Graham Farrell

Gloria Bastien

That we approve the recommendation from the Public Works Committee to add additional money to the budget for the replacement of the trees on the 200 block of Moore Street and further; that this work be completed before the 100-year anniversary celebration on July 12-14, 2024.

CARRIED

5.12 Road Closure Request

2024-107

Amber Pankratz
Nevin Halyk

That we approve the request to close the 200 and 300 Block of Main Street between the hours of 1:00pm on Friday July 12, 2023 to 2:00pm on Saturday July 13, 2024 for events as scheduled with our 100-year anniversary celebration.

CARRIED

5.13 Special Occasion Permit Requests

2024-108

Graham Farrell
Tyler Bugera

That we approve the request to have a special occasion liquor permit at Willys Tavern on July 12, 2024 for the beer gardens to be hosted for the street dance and performance and a special occasion liquor permit for the Foam Lake Elks on July 13, 2024 at their beer gardens to be hosted at the Foam Lake ball diamonds.

CARRIED

5.14 Adjustment to Taxes

2024-109

Nevin Halyk
Amber Pankratz

That we adjust the following properties whose payments were received during discount period in 2023 and as such are entitled to cancel the following amounts:

Roll #	Address	Amount (Municipal)
330 000	402 Main Street	\$1792.80
332 100	409 Cameron Street	\$66.42
333 000	415 Cameron Street	\$66.42
466 000	208 McIntosh Street	\$955.28

CARRIED

5.15 Tax Abatements

2024-110

Graham Farrell
Gloria Bastien

That we approve the following tax abatements in accordance with our Tax Concession Policy and our Tax Bylaw 01-2024.

2024 Abatements

	2024	Type of abatement
Roll # 131 000	\$ 500.00	s/s
Roll # 141 000	\$ 500.00	s/s
Roll # 174 000	\$ 500.00	s/s
Roll # 188 000	\$ 500.00	s/s
Roll # 208 000	\$ 1,083.28	New construction - 70% 2024
Roll # 230 000	\$ 500.00	s/s
Roll #244 000	\$ 1,242.06	Existing Business - New Owner - Year 2 (20%)
Roll # 257 000	\$ 500.00	s/s
Roll # 275 000	\$ 500.00	s/s
Roll # 285 000	\$ 500.00	s/s
Roll # 293 000	\$ 927.37	Multi Class

Roll# 303 000	\$ 1,770.93	Specific for this property - FL Daycare
Roll # 325 000	\$ 960.64	Multi Class
Roll # 326 000	\$ 1,077.08	Multi Class
Roll # 356 000	\$ 500.00	s/s
Roll # 282 000	\$ 471.66	Multi Class
Roll #411 000	\$ 802.35	Existing Business - New Owner - Year 1 (35%)
Roll #415 000	\$ 3,030.51	Existing Business - New Owner - Year 1 (35%)
Roll # 422 000	\$ 2,549.13	Specific for this property -FL Senior Centre
Roll # 431 000	\$ 500.00	s/s
Roll # 451 000	\$ 500.00	s/s
Roll # 537 000	\$ 3,251.94	Specific for this property - FL Bowlers Assoc
Roll # 764 000	\$ 879.19	Multi Class
		100% - 1st year - 2021
Roll # 766 000	\$ 2,221.27	75% - 2nd year - 2022
		50% - 3rd year - 2023
		25% - 4th year - 2024
Roll # 802 000	\$ 34,836.85	30% - Council Approved - 2024
		100% - 1st year - 2024
Roll # 826 000	\$ 1,936.75	70% - 2nd year - 2025
		30% - 3rd year - 2026
		15% - 4th year - 2027
Total Abatements	\$ 62,540.51	

CARRIED**5.16 Challenge Cup Sponsorship Opportunity**2024-
111Graham Farrell
Amber Pankratz

That we approve the recommendation to sponsor a meal for the Challenge Cup hosted in Foam Lake on May 17-20, 2024 with an amount of \$350.00.

CARRIED**5.17 Council Reports**2024-
112Tyler Bugera
Graham Farrell

That we approve all Council Reports as presented.

CARRIED**6 CAO Report**2024-
113Graham Farrell
Nevin Halyk

That we accept the CAO's verbal report as presented.

CARRIED

- 2024-114 **7 Foreman's Report**
Gloria Bastien
Amber Pankratz
That we accept the Foreman's report of activities and the Water Treatment Plant report as presented.
- CARRIED**
- 2024-115 **8 Leisure Services Report**
Amber Pankratz
Tyler Bugera
That we accept the Leisure Services Director's verbal report as presented.
- CARRIED**
- 2024-116 **9 New Business**
9.1 Accounts for Approval
Graham Farrell
Amber Pankratz
That the list of accounts totaling two hundred and forty-five thousand, three hundred and seventy-eight dollars and seventy-six cents (\$245,378.76) be approved for payment as paid by cheque numbers #28700 - #28755 and all online payments including but not limited to: payroll, utilities, tax liabilities and financing agreements.
- CARRIED**
- 2024-117 **9.2 Financial Statement and Bank Statement**
Graham Farrell
Tyler Bugera
That we approve the Financial Statement and bank statement for the month of April 30, 2024 as presented.
- CARRIED**
- 2024-118 **9.3 SUMAssure Proposal**
Nevin Halyk
Gloria Bastien
That we have reviewed the SUMAssure quote as requested and would like to explore SUMAssure further. Therefore, we request the Finance Committee to look deeper at an analysis of the value of replacement cost coverage and guaranteed replacement cost coverage of the Town of Foam Lake's facilities compared to what is offered through the SGI Policy.
- CARRIED**
- 2024-119 **9.4 Draft Audited Financials**
Gloria Bastien
Amber Pankratz
That we have reviewed the draft audited financials for the year ending December 31, 2023 and approve the drafts as presented.
- CARRIED**

10 Workshops and Meetings2024-
120Amber Pankratz
Gloria Bastien

That we acknowledge the following upcoming meetings and/or workshops as listed:

UMAAS Convention	Saskatoon	May 28-31, 2024
Labour Law and Employment Standards	Virtual	May 14, 2024
Planning and Development	Foam Lake	May
Admin Committee	Foam Lake	May

CARRIED**11 Adjournment**2024-
121Amber Pankratz
That we adjourn this meeting at 8:20p.m.**CARRIED**

 Mayor, Shelley Thoen-Chaykoski

 Chief Administrative Officer, Shanna York