



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council February 13, 2024 - 06:00 PM

COUNCIL PRESENT:	Mayor	Shelley Thoen-Chaykoski
	Councillors:	Tyler Bugera
		Graham Farrell
		Nevin Halyk
		Amber Pankratz
		Tara Helgason
COUNCIL ABSENT:		Gloria Bastien
STAFF PRESENT:	Chief Administrative Officer:	Shanna York
	Leisure Services Director:	Jaime Helgason
	Foreman	Greg Beaudoin

1 Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 6:02 p.m.

CARRIED

2 Acknowledgement to Agenda

2024-17

Nevin Halyk
Tara Helgason

That Council acknowledge the agenda for the February 13, 2024 meeting of Council.

CARRIED

3 Adoption of Minutes

2024-18

Tyler Bugera
Nevin Halyk

That we approve and adopt the meeting minutes from the January 9, 2024 Regular Meeting of Council as presented.

CARRIED

4 Delegations

4.1 SUMAssure Presentation

That we welcome Kevin and Tonia from SUMAssure to give a presentation of the offerings and benefits of utilizing SUMAssure Insurance for the Town of Foam Lake. Kevin and Tania began their presentation at 6:05pm. Kevin and Tania left the meeting at 6:57pm.

Corinne Lubiniecki arrived at the meeting at 6:57pm, Greg Beaudoin arrived at the meeting at 6:57pm

4.2 Community Futures Ventures

Corinne provided the Council a presentation for information about the Community Future Ventures organization and what services they can provide for our local businesses.

Corinne left at 7:12pm

Jummai attended the meeting at 7:15pm

4.3 East Central Newcomer Welcome Centre Inc.

Jummai provided information on services available from East Central Newcomer Welcome Centre Inc and emphasized how pleased she was with the Town of Foam Lake's Good Neighbor Policy. Jummai would like the Town to consider hosting an event in September to showcase our Town and the diversity and inclusivity we provide.

Jummai left the Council meeting at 7:34pm

5 Mayor's Report

2024-19

Tyler Bugera

Tara Helgason

That we accept the Mayor's verbal report as presented.

CARRIED

6 Council Questions and Reports

6.1 Cancellation of Penalty

2024-20

Nevin Halyk

Tyler Bugera

That we approve the following cancellation of penalty on taxes due to an error in posting receiptings at year end. The following penalty shall be cancelled as follows:

Description	Municipal Penalty	School Penalty
Roll #147 000	-116.00	-9.44
Roll #272 000	-155.15	-46.27
Roll #470 000	-116.00	-15.29
Roll #500 000	-116.00	-13.11
Roll #578 000	-12.84	-4.14
Roll #488 000	-71.94	-15.26
Roll #430 000	-75.28	-14.72

CARRIED

6.2 Abatement of 2023 Taxes - Tax Concession Policy

2024-21

Tyler Bugera

Nevin Halyk

That we approve the 2023 Tax Concession on Lot 13&15 Block 1 Plan 71H04085 of 35% of the Municipal Levy in accordance with our Tax Concession Policy 01-2006.

CARRIED

6.3 Cancellation of Outstanding AR Accounts

2024-22

Tara Helgason

Amber Pankratz

That we approve the cancellation of the following outstanding AR accounts from previous years:

<u>RC #</u>	<u>\$\$</u>	<u>Reasoning</u>
2405	150.00	Building Inspection Fees - 2021
1225	242.33	Landfill Fees - 2013
Dunmac	124.32	2021-00206 - Chg for M amp; S Inv
EVANS	280.00	Custom Work - 2020
2728	-5.00	Account Overpaid - Dog License
GMAN1000	430.00	Landfill Fees - 2019
HELGDU	160.00	Was supposed to be cancelled
KJEX1000	730.00	Landfill Fees - 2013
874	78.35	Bal of Trailer License Fees - 2019
KEY100	330.00	Paid on Gen R 220698-0072022 Business Lic/Landfill Fees - 2022
44	160.00	Custom Work - 2022
924	-15.00	Account Overpaid - Dog License
1824	90.00	Landfill Fees - 2020 amp; 2021
1662	87.75	Legal Notice Bylaw #4-2006 - 2015
1431	84.00	Custom Work - 2009
73	-5.00	Account Overpaid - Landfill Fees
822	100.00	Landfill Fees - 2021
SIM1000	100.00	Landfill Fees - 2015
1091	100.00	Landfill Fees - 2022
YUZJ1000	450.00	Bill for Damage at the Campground - 2014

CARRIED

6.4 Ottenbreit Sanitation Services Contract

2024-23

Nevin Halyk

Amber Pankratz

That we accept the recommendation from the Finance Committee and enter into a ten (10) year contract with Ottenbreit Sanitation Service for our curb-side garbage and recycling services as well as our bin-rental and services to the Transfer Station.

CARRIED

6.5 In Camera -

2024-24

Amber Pankratz

Tara Helgason

That we move to an in-camera discussion to discuss long term financial planning and personnel concern at 8:11pm.

CARRIED

6.6 Out of Camera

2024-25

Tyler Bugera

Amber Pankratz

That we move out of camera after discussion of long-term financial planning and personnel concerns at 8:49pm.

CARRIED

- 2024-26 **6.7 2024-2028 Capital Budget**
 Nevin Halyk
 Graham Farrell
 That we direct the Chief Administrative Officer to include the information from the 2024 Capital Budget as presented, into the Operations Budget for 2024, and review a final draft at the next Finance Committee Meeting and bring the recommendations to Council at the March 12, 2024 meeting.
CARRIED
- 2024-27 **6.8 Role Clarity Policy**
 Tyler Bugera
 Tara Helgason
 That we accept the recommendation from the Admin Committee and approve the Role Clarity Policy #2024-01, being a policy to clarify the relationship and roles between Council, the Chief Administrative Officer, and staff.
CARRIED
- 2024-28 **6.9 Internal Committees of Council**
 Tara Helgason
 Amber Pankratz
 That we keep the Internal Committees of Council as separate committees for the year 2024 and that the committee structure again be reviewed after the November 13, 2024 Municipal Election.
 Further;
 That the appointments previously made, to those Internal Committees of Council and the scheduled dates for those committees to meet be approved as submitted.
CARRIED
- 2024-29 **6.10 Council Reports**
 Tyler Bugera
 Graham Farrell
 That we accept all Council reports as verbally given.
CARRIED
- 2024-30 **7 CAO Report**
 Nevin Halyk
 Tyler Bugera
 That we accept the CAO's verbal report as presented.
CARRIED
- 2024-31 **8 Foreman's Report**
 Nevin Halyk
 Tyler Bugera
 That we accept the Foreman's report and water treatment report as presented
CARRIED
- 2024-32 **9 Leisure Services Report**
 Amber Pankratz
 Tara Helgason
 That we accept the Leisure Services Director's verbal report as presented.
CARRIED

10 New Business

10.1 Accounts for Approval

2024-33

Tyler Bugera
Tara Helgason

That the list of accounts totaling two hundred and thirty-four thousand, two hundred and thirty-five hundred and ninety-eight cents (\$234,235.98) be approved for payment as paid by cheque numbers #28574 - #28624 and all online payments including but not limited to: payroll, utilities, tax liabilities and financing agreements.

CARRIED

10.2 Financial Statement and Bank Statement

2024-34

Nevin Halyk
Graham Farrell

That we approve the financial statement and bank reconciliation statement for the month of January 31, 2024 as presented.

CARRIED

11 Workshops and Meetings

2024-35

Nevin Halyk
Amber Pankratz

That we approve the attendance and acknowledge the following meetings:

Finance Committee Meeting as a Special Meeting of Council	February 22, 2024
SAMA Annual Meeting	April 10, 2024 Remote or @ Saskatoon, SK
SUMA	April 14-17, 2024 in Regina, SK
Public Works	February 29, 2024

CARRIED

12 Correspondence

2024-36

Graham Farrell
Nevin Halyk

That we acknowledge the correspondence as having been reviewed and filed:

Foodbank Update	Foam Lake
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Further; that a letter be sent to the Food Bank thanking them for all their work.

CARRIED

13 Adjournment

2024-38

Nevin Halyk

That we adjourn this meeting at 9:45 p.m.

CARRIED