



Town of Foam Lake

326 Main Street Foam Lake, Foam Lake, Saskatchewan

Meeting Minutes

Regular Meeting of Council July 11, 2023 - 06:00 PM

COUNCIL PRESENT:	Mayor	Shelley Thoen-Chaykoski
	Councillors	Tyler Bugera
		Gloria Bastien
		Amber Pankratz
		Graham Farrell
	Nevin Halyk	
STAFF PRESENT:	Acting CAO	Denise Johnson
	Foreman:	Greg Beaudoin
	Leisure Services Director	Jaime Helgason

1 Acknowledgment of Agenda

2 Delegation

2.1 Loraine Barry - Pesticide Use

119-23

Tyler Bugera

Gloria Bastien

THAT administration locate the Town's Policy on pesticide use and provide ratepayer a copy.

CARRIED

3 Adoption of Minutes

120-23

Graham Farrell

Amber Pankratz

THAT we approve the minutes of June 13, 2023 Regular Meeting of Council (with amendments) and the June 22, 2023 Special Meeting of Council as presented.

CARRIED UNANIMOUSLY

4 Mayor's Report

121-23

Nevin Halyk

Tyler Bugera

THAT we accept the Mayor's verbal report as presented.

CARRIED UNANIMOUSLY

4.1 Letter of Resignation - Councillor

122-23

Graham Farrell

Gloria Bastien

THAT with regret, Council accept Councilor York's letter of resignation

CARRIED UNANIMOUSLY

4.2 By Election

123-23

Nevin Halyk

Graham Farrell

THAT administration to schedule a By Election be held in early October 2023, to fill the vacancy left by Councillor York.

CARRIED UNANIMOUSLY

4.3 Shanna York CAO Position Acceptance.

124-23

Graham Farrell

Amber Pankratz

THAT the Letter of Acceptance from Shanna York for the CAO position be accepted.

CARRIED UNANIMOUSLY

5 Council Questions and Reports

125-23

Graham Farrell

Amber Pankratz

THAT we approve all Council Reports as presented

CARRIED UNANIMOUSLY

5.1 Communication Policy

126-23

Nevin Halyk

Graham Farrell

THAT a Communication Policy be drafted and presented to Council

CARRIED UNANIMOUSLY

5.2 Interim Audit

127-23
Nevin Halyk
Graham Farrell

THAT administration be directed to schedule an Interim Audit for 2023, AND THAT and Interim Audit be done yearly.

CARRIED UNANIMOUSLY

5.3 Capital Spending

128-23
Graham Farrell
Amber Pankratz

THAT an update on Capital spending for 2023 be presented to the Finance Committee by July 31, 2023

CARRIED UNANIMOUSLY

5.4 CAO Contract Negotiations

129-23
Graham Farrell
Amber Pankratz

THAT Council refer the Contract Negotiations for incoming CAO York to the Administration Committee for review.

CARRIED UNANIMOUSLY

6 Acting CAO Report

130-23
Amber Pankratz
Tyler Bugera

THAT we accept the Acting CAO's report as presented.

CARRIED UNANIMOUSLY

6.1 Review of Bylaw 07-2018

131-23
Graham Farrell
Nevin Halyk

THAT administration review Bylaw 07-2018 Fences, Streets, Lanes, and Sidewalks to done to review parameters on side yards.

CARRIED UNANIMOUSLY

6.2 Town 100th Celebration

132-23
Graham Farrell
Nevin Halyk

THAT Councillors Farrell, Halyk, and Pankratz along with the Leisure Services Director meet to begin creating a Steering Committee for the Town's 100 Celebration

CARRIED UNANIMOUSLY

7 Foreman's Report

133-23

Tyler Bugera

Gloria Bastien

THAT we accept the Foreman's report as presented.

CARRIED UNANIMOUSLY

7.1 Fire Hall Water

134-23

Nevin Halyk

Tyler Bugera

THAT Public Works install a water meter at the Fire Hall, AND, THAT water sales be set that output is based on quantity rather than timer.

CARRIED UNANIMOUSLY

8 Leisure Services Report

135-23

Amber Pankratz

Gloria Bastien

THAT we accept the Leisure Services Director's report as presented.

CARRIED UNANIMOUSLY

9 New Business

9.1 Accounts for Approval

136-23

Tyler Bugera

Graham Farrell

THAT we approve the following accounts and amounts for payment:

- List of accounts for approval for the sum of \$281,651.83, payroll listing for \$67,866.34.

CARRIED UNANIMOUSLY

9.2 Financial Statement and Bank Statement

137-23

Graham Farrell

Gloria Bastien

THAT we approve the Financial Statement and bank statement for the month of June 2023 as presented.

CARRIED UNANIMOUSLY

10 Correspondence

138-23

Graham Farrell

Gloria Bastien

THAT the following correspondence having been reviewed be accepted and filed:

- RCMP Report - April to June 2023
- Letter of Thanks from Foam Lake Seniors Centre
- Request to set off fireworks July 15, 2023
- Request to Barricade part of Main St July 28, 2023

CARRIED UNANIMOUSLY

10.1 Fireworks Permit Request

139-23

Tyler Bugera

Gloria Bastien

THAT administration issue a Permit to set off Fireworks July 15, 2023 per correspondence.

CARRIED UNANIMOUSLY

10.2 Request to Barricade a portion of Main St

140-23

Graham Farrell

Nevin Halyk

THAT permission be granted to barricade off a portion of sidewalk and parking area of the street in front of the Foam Lake Review for the celebration and acknowledgment of 100 years of the Johnson families ownership.

CARRIED UNANIMOUSLY

11 Adjournment

Nevin Halyk

THAT we adjourn this meeting at 8:05 p.m.

Mayor, Shelley Thoen-Chaykoski

Acting Chief Administrative Officer, Denise Johnson