



Town of Foam Lake Meeting Minutes

Regular Meeting of Council January 17, 2023 - 06:00 PM

Minutes of the Regular Council Meeting held on January 17, 2023.

Present: Mayor, Shelley Thoen-Chaykoski

Councillors: Graham Farrell, Gloria Bastien, Nevin Halyk, Tyler Bugera, Amber Pankratz and Shanna York
Chief Administrative Officer, Joleen Tuhscherer

Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 6:00 p.m.

Adoption of Minutes

001-23

Graham Farrell

Gloria Bastien

THAT we approve the minutes of the December 13, 2022 meeting as presented.

CARRIED UNANIMOUSLY

Volunteer Appreciation Event

002-23

Nevin Halyk

Amber Pankratz

THAT the Town put on a Volunteer Appreciation Event for those volunteers sitting on Town committees. Further, that Administration come up with a plan with details such as number of volunteers, years of service, costs for the events etc. and provide back to Council for approval.

CARRIED UNANIMOUSLY

Mayor's Report

003-23

Gloria Bastien

Graham Farrell

THAT we accept the Mayor's verbal report as presented.

CARRIED UNANIMOUSLY

Council Questions and Reports

006-23
Graham Farrell
Nevin Halyk

THAT we approve all Council Reports as presented.

CARRIED UNANIMOUSLY

Revenue Sharing Declaration

004-23
Graham Farrell
Shanna York

THAT The Council of the Town of Foam Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (only use this clause if not all requirements are met); and

THAT we authorize CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

Town of Foam Lake Signing Authority

005-23
Amber Pankratz
Gloria Bastien

THAT we appoint Mayor Shelley Thoen-Chaykoski, Finance Chairperson Graham Farrell, CAO Joleen Tuchscherer and Assistant CAO Denise Johnson to be an authorized signer on all Town of Foam Lake accounts.

CARRIED UNANIMOUSLY

Councillor Bugera arrived at 6:24 pm

Town of Foam Lake "100 Year Anniversary"

007-23
Graham Farrell
Gloria Bastien

THAT we direct Administration to begin the process of developing a committee and start planning Foam Lake's 100 year anniversary celebration to be held in 2024.

CARRIED UNANIMOUSLY

CAO Report

008-23

Tyler Bugera

Nevin Halyk

THAT we accept the CAO's verbal report as presented.

CARRIED UNANIMOUSLY

Foreman's Report

009-23

Gloria Bastien

Tyler Bugera

THAT we accept the Foreman's report as presented.

CARRIED UNANIMOUSLY

Leisure Services Report

010-23

Gloria Bastien

Amber Pankratz

THAT we accept the Leisure Services Director's verbal report as presented.

CARRIED UNANIMOUSLY

Councillor Bugera left the meeting at 6:38 pm

Accounts for Approval

011-23

Graham Farrell

Shanna York

THAT we approve the following accounts and amounts for payment:

- List # for the sum of \$231,423.16, payroll listing for \$43,562.53

CARRIED UNANIMOUSLY

Financial Statement and Bank Statement

012-23

Amber Pankratz

Nevin Halyk

THAT we approve the Financial Statement and bank statement for the month of December 2022 as presented.

CARRIED UNANIMOUSLY

Correspondence

015-23

Shanna York
Gloria Bastien

THAT the following correspondence having been reviewed be accepted and filed:

- Parkland Regional Library - response letter
- Foam Lake Food Bank

CARRIED UNANIMOUSLY

Parkland Regional Library

013-23
Nevin Halyk
Amber Pankratz

THAT a letter be sent to the Parkland Regional Library Board advising them that we eagerly await their assessment of the utilization of our local library. Further, that we expect nothing but positive changes as a result of this assessment for our local library.

CARRIED UNANIMOUSLY

Foam Lake Food Bank

014-23
Nevin Halyk
Shanna York

THAT a letter showing our appreciation and support be provided to the individuals who work to make the Foam Lake Food Bank such a success.

CARRIED UNANIMOUSLY

Adjournment

Nevin Halyk

THAT we adjourn this meeting at 7:13 p.m.