



Town of Foam Lake Delegation Request Form

NAME _____ DATE _____

ADDRESS _____ PHONE _____
(applicants' residence)

REPRESENTING _____
(Name of Organization, if any)

(Capacity, Title, Office)

ADDRESS _____ PHONE _____
(of Delegation, if different from residence)

MY REASON FOR APPEARING IS _____

ADDITIONAL REQUIREMENTS FOR PRESENTATION (ie: documentation, power point, presentation, physical display(s) etc)

Signature _____

Rules for the Hearing of Individuals or Delegations
By Foam Lake Municipal Council

Individuals or Delegations wishing to address Council are requested to submit a brief outline of the subject of their presentation, in order that members of Council may familiarize themselves with the issue, in advance of the Council Meeting, and be better prepared to consider the same. Each speaker is therefore asked to complete and submit this form, with any accompanying documentation, to the Town Office by 12:00 noon Thursday preceding the Council meeting, in time for inclusion in the Council's agenda package. Presentations are limited to a maximum of fifteen (15) minutes per subject matter. (Note: The time limit may be extended by unanimous resolution of Council.)

