



Town of Foam Lake
Meeting Minutes
Regular Council Meeting January 12, 2021 - 6:00 PM

1 Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 6:00 p.m.

2 Adoption of Minutes

2.1 December 8, 2020

001-21

Nevin Halyk

Gloria Bastien

THAT we approve the minutes of the Regular Council Meeting held on December 8, 2020 as presented.

CARRIED

3 Mayor's Report

002-21

Tyler Bugera

Graham Farrell

THAT we accept the Mayor's verbal report as presented.

CARRIED

3.1 Council Appointments

003-21

Nevin Halyk

Gloria Bastien

THAT we approve the listing of Committees of Council and the appointees for the 2021 year.

CARRIED

3.2 Deputy Mayor Appointment

004-21

INITIALS: ____/____

Karyelen Oshynko
Shanna Loepky

THAT we accept the appointment of Councillor Farrell to the position of Deputy Mayor for 2021.

CARRIED

4 Council Questions and Reports

4.1 Virtual Facility Tours

005-21
Nevin Halyk
Tyler Bugera

THAT the CAO pursues organizing a videographer to do virtual tours of Town facilities.

CARRIED

4.2 Annual Celebrations

006-21
Graham Farrell
Shanna Loepky

THAT the CAO direct the Leisure Services Department to plan and facilitate annual celebrations of our community.

CARRIED

5 CAO Report

007-21
Gloria Bastien
Graham Farrell

THAT we accept the CAO's verbal report as presented.

CARRIED

5.1 Office Assistant Hiring

008-21
Nevin Halyk
Karyelen Oshynko

THAT we acknowledge that the advertised position of Office Assistant has been filled.

CARRIED

5.2 Municipal Revenue Sharing

009-21
Nevin Halyk
Tyler Bugera

THAT The Council of the Town of Foam Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

INITIALS: ____/____

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed their Public Disclosure Statements, as required; and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (only use this clause if not all requirements are met); and

THAT we authorize CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

6 Foreman's Report

010-21

Tyler Bugera

Graham Farrell

THAT we accept the Foreman's report and Water Treatment Plant report for December 2020 as presented.

CARRIED

7 Leisure Services Report

011-21

Shanna Loeppky

Karyelen Oshynko

THAT we accept the Leisure Services Director's report as presented.

CARRIED

8 Additions to Agenda

9 New Business

9.1 Accounts for Approval

012-21

Graham Farrell

Gloria Bastien

THAT we approve the following accounts and amounts for payment:

- Total for AP for the sum of \$509,904.78

INITIALS: ____/____

- Additional accounts of \$777.00
- Payroll listing for \$33,542.55

CARRIED

9.2 Financial Statement and Bank Statement

013-21
Nevin Halyk
Tyler Bugera

THAT we approve the Financial Statement and bank statement for the month of December 2020.

CARRIED

9.3 Commercial Property Tax Request

014-21
Graham Farrell
Shanna Loepky

THAT we approve the Application for Commercial Property Tax Deferral for roll #351, Lot 23 Block 03 Plan M4060, so that the property taxes for 2020 may be deferred to 2021.

CARRIED

9.4 Amendment of Council Procedures Bylaw

015-21
Karyelen Oshynko
Gloria Bastien

THAT Brenda Kipling be appointed to call a Special Meeting on behalf of the Town of Foam Lake in the event that the CAO is unable to act.

CARRIED

9.5 Appointment of Acting Administrator

016-21
Karyelen Oshynko
Gloria Bastien

THAT we appoint Brenda Kipling to the position of Acting Administrator in the event that the CAO is unable to act.

CARRIED

9.6 Signing Authority

017-21
Tyler Bugera
Nevin Halyk

THAT the CAO or the Leisure Services Director and the Mayor or Councillor Farrell be the signing authorities at financial institutions for the Town of Foam Lake.

CARRIED

9.7 Cancellation of Property Tax Penalties

018-21
Graham Farrell
Gloria Bastien

THAT we authorize the CAO to cancel any property tax penalties for payments received in January, but issued in December.

CARRIED

9.8 Appointment of Auditor

019-21
Nevin Halyk
Karyelen Oshynko

THAT we appoint Baker Tilly LLP as the Town of Foam Lake's auditor for the 2021 year.

CARRIED

9.9 Appointment of Solicitor

020-21
Tyler Bugera
Graham Farrell

THAT we appoint Leland Campbell Kondratof Persick LLP as the Town of Foam Lake's Solicitor for the 2021 year.

CARRIED

9.10 Presentation of Bonds and Insurance

021-21
Nevin Halyk
Gloria Bastien

THAT we accept the Fidelity Bond and Insurance Policy as presented.

CARRIED

9.11 Quotes for Insurance

022-21
Graham Farrell
Karyelen Oshynko

THAT we direct the CAO to obtain additional quotes for insurance.

CARRIED

10 Correspondence

023-21
Nevin Halyk
Tyler Bugera

THAT the following correspondence, having been reviewed, be accepted and filed:

- Saskatchewan Construction Association
- RCMP Report

INITIALS: ____/____

CARRIED

11 Adjournment

024-21

Nevin Halyk

THAT we adjourn this meeting at 7:45 p.m.

CARRIED

CAO: _____

Mayor: _____

INITIALS: ____/____