



Town of Foam Lake
Meeting Minutes
Regular Council Meeting November 10, 2020 - 6:00 PM

Minutes of the Regular Council Meeting held on November 10, 2020

Present: Mayor, Shelley Thoen-Chaykoski

Councillors: Graham Farrell, Gloria Bastien, Nevin Halyk, Tyler Bugera, Shanna Loeppky, and Karyelen Oshynko

Chief Administrative Officer, Kristine Brown

Incoming Chief Administrative Officer, Bailey Woloshyn

1 Call To Order

A quorum being present, Mayor Thoen-Chaykoski called the meeting to order at 6:00 p.m.

2 Adoption of Minutes

2.1 October 13, 2020

227-20

Nevin Halyk

Karyelen Oshynko

THAT we approve the minutes of the Regular Council Meeting held on October 13, 2020 with the following amendments:

- Change resolution 211/20: THAT we do not approve the building permit with site plan for Lot 5 Block 6 Plan 64H00641, as Town Council does not have legislated authority to make a discretionary decision regarding Zoning Bylaw implications, section 4.9.3 (2); "in any Residential district, accessory buildings are not to exceed the height of the principal building. In no case shall the height of an accessory building exceed 4.25 metres from the floor or grade level to the peak height of the roof."

CARRIED

2.2 November 6, 2020

228-20

Graham Farrell

Tyler Bugera

THAT we approve the minutes of the Special Meeting held on November 6, 2020 meeting as presented.

CARRIED

3 Council Questions and Reports

4 Mayor's Report

229-20

Gloria Bastien

Shanna Loepky

THAT we accept the Mayor's verbal report as presented.

CARRIED

4.1 Appointment of Deputy Mayor

230-20

Karyelen Oshynko

Tyler Bugera

THAT we appoint Councillor Farrell to the position of Deputy Mayor in the interim until January 2021.

CARRIED

5 CAO Report

231-20

Nevin Halyk

Gloria Bastien

THAT we accept the CAO's verbal report as presented.

CARRIED

5.1 CAO Transition Plan

232-20

Graham Farrell

Karyelen Oshynko

THAT we direct the CAO to take the steps necessary to ensure continuous service in the Town Office, including hiring a casual Office Clerk if required, and authorize the CAO to advertise for additional office staff as necessary, and furthermore, we establish the position of Leisure Services Administrative Assistant.

CARRIED

6 Foreman's Report

233-20

Nevin Halyk

Tyler Bugera

THAT we accept the Foreman's report as presented.

CARRIED

7 Leisure Services Report

234-20

Karyelen Oshynko
Shanna Loepky

THAT we accept the Leisure Services Director's report as presented.

CARRIED

7.1 Holiday Celebration Event

235-20
Nevin Halyk
Gloria Bastien

THAT we authorize the CAO to work with Leisure Services to establish an appropriate budget for a holiday event.

CARRIED

7.2 Leisure Services Administrative Assistant Position

236-20
Graham Farrell
Karyelen Oshynko

THAT we accept the Leisure Services Administrative Assistant job description and authorize the Leisure Services Director to modify it as necessary to suit the needs of the department.

CARRIED

8 Additions to Agenda

8.1 Landfill Decommissioning Grant Application

237-20
Graham Farrell
Tyler Bugera

THAT we support an application the Landfill Committee's recommendation to proceed with a grant application for landfill decommissioning funds.

CARRIED

9 New Business

9.1 Accounts for Approval

238-20
Graham Farrell
Nevin Halyk

THAT we approve the following accounts and amounts for payment:

- List #1 for the sum of \$335,799.36, payroll listing for \$36,981.86

CARRIED

9.2 Financial Statement and Bank Statement

239-20

Karyelen Oshynko
Graham Farrell

THAT we approve the Financial Statement and bank statement for the month of October 2020 with the expectation that accounts are reflective of the current position of the Town.

CARRIED

9.3 Signing Authority

240-20
Graham Farrell
Gloria Bastien

THAT we appoint Mayor Shelley-Thoen Chaykoski to be an authorized signer on all Town of Foam Lake accounts, and authorize the CAO enroll in online banking.

CARRIED

9.4 Remove Signing Authority

241-20
Nevin Halyk
Tyler Bugera

THAT we remove Kristine Brown and Lorne Hrehor as authorized signers on all Town of Foam Lake accounts effective November 16, 2020.

CARRIED

10 Correspondence

242-20
Nevin Halyk
Karyelen Oshynko

THAT the following correspondence, having been reviewed, be accepted and filed:

- Audit Engagement Report
- RCMP Report
- SUMA Regional Meeting

CARRIED

10.1 SUMA Virtual Conference

243-20
Graham Farrell
Gloria Bastien

THAT all members of Council attend the SUMA Regional Virtual Conference if they are able.

CARRIED

11 Adjournment

244-20
Graham Farrell

THAT we adjourn this meeting at 8:40 p.m.