

Town of Foam Lake

326 Main Street Foam Lake, SK

Minutes of the Regular Council Meeting held on October 13, 2020

Present: Mayor, Lorne Hrehor

Councillors: Graham Farrell, Gloria Bastien, Nevin Halyk, Len Kowalchuk, Shelley Thoen-Chaykoski, and Julie Pendlebury

Chief Administrative Officer, Kristine Brown

Call to order:

A quorum being present, Mayor Hrehor called the meeting to order at 6:00 p.m.

Minutes:

198/20: Pendlebury/Thoen-Chaykoski - THAT we approve the minutes of the September 8, 2020 meeting as presented

Carried

Reports:

Mayor:

199/20: Farrell/Halyk – THAT we accept the Mayor’s verbal report as presented

Carried

CAO:

200/20: Bastien/Kowalchuk – THAT we accept the CAO’s verbal report as presented

Carried

Foreman:

201/20: Farrell/Thoen-Chaykoski – THAT we direct the Administrator to draft an updated Cemetery Bylaw

202/20: Farrell/Halyk – THAT we accept the Foreman’s report as presented

Carried

Leisure Services:

203/20: Thoen-Chaykoski/Bastien – THAT we accept the Leisure Services Director’s verbal report as presented

Carried

New Business:

Accounts for Approval:

204/20: Pendlebury/Halyk – THAT we approve the following accounts and amounts for payment; List #1 for the sum of \$159,037.90, payroll listing for \$37,051.49

Carried

Financial Statement/Bank Statement:

205/20: Halyk/Thoen-Chaykoski – THAT we approve the Financial Statement and bank statement for the month of September 2020 as presented

Carried

Addendum:**McIntosh/Bray Land Purchase Inquiry:**

206/20: Farrell/Pendlebury – THAT we direct the Administrator to contact the individuals to discuss alternative options for purchasing a lot in town

Carried

Safety Workwear Allowance:

207/20: Farrell/Pendlebury – THAT we update the Employee Handbook to allow for providing gloves for all outdoor employees, a \$400 workwear allowance per year for all full time employees requiring safety workwear, and up to \$200 for workwear for seasonal and summer students upon the approval of the Administrator

Carried

Short Term Disability Plan:

208/20: Halyk/Thoen-Chaykoski – THAT the Short Term Disability Plan be updated to a plan with a seven-day waiting period to continue receiving the EI Reduced benefit

Carried

Health Foundation Donation:

209/20: Thoen-Chaykoski/Bastien – THAT the Town make a donation of \$25,000 to the Foam Lake & District Health Foundation Digital X-Ray Fundraiser

Carried

Handi Van Out of Town Trips:

210/20: Halyk/Kowalchuk – THAT we approve the use of the Handi Van for out of town trips dependant upon availability of the Van Driver, and direct the Administrator to develop a fee structure for these trips

Carried

Building Permit:

211/20: Farrell/Halyk – THAT we do not approve the building permit with site plan for Lot 5 Block 6 Plan 64H00641, as Town Council does not have legislated authority to make a discretionary decision regarding Zoning Bylaw implications, section 4.9.3 (2); "in any Residential district, accessory buildings are not to exceed the height of the principal building. In no case shall the height of an accessory building exceed 4.25 metres from the floor or grade level to the peak height of the roof."

Carried

CAO Resignation:

212/20: Pendlebury/Thoen-Chaykoski – THAT we accept the written resignation of the CAO

Carried

In Camera:

213/20: Halyk/Pendlebury – THAT we move this meeting In Camera at 7:40 p.m. to discuss personnel matters

Carried

Out of Camera:

214/20: Thoen-Chaykoski/Bastien – THAT we move this meeting out of camera and sit as regular session at 7:50 p.m.

Carried

CAO & CFO Job Descriptions:

215/20: Farrell/Bastien – THAT we accept and approve the job descriptions for the CAO and CFO as presented

Carried

Correspondence:

215/20: Thoen-Chaykoski/Farrell – THAT we fully support the Parkland Regional Library system and each library within the system

Carried

216/20: Farrell/Thoen-Chaykoski – THAT the following correspondence having been reviewed be accepted and filed, and direct the CAO to follow up as discussed:

- Commissionaires Report
- Urbane Photography

Carried

Adjournment:

217/20: Thoen-Chaykoski – THAT we adjourn this meeting at 8:00 p.m.

Mayor, Lorne Hrehor

Chief Administrative Officer, Kristine Brown