

*Town of Foam Lake*

326 Main Street Foam Lake, SK

Minutes of the Regular Council Meeting held in Council Chambers on March 10, 2020

Present: Mayor, Lorne Hrehor

Councillors: Graham Farrell, Gloria Bastien, Nevin Halyk, Len Kowalchuk and Shelley Thoen-Chaykoski

Chief Administrative Officer, Kristine Brown

In the gallery: Rodney Dickenson

Absent: Councillor Julie Pendlebury

**Call to order:**

A quorum being present, Mayor Hrehor called the meeting to order at 6:00 p.m.

**Agenda:**

45/20 – Farrell/Thoen-Chaykoski – THAT the agenda for the March 10, 2020 meeting be adopted as presented

Carried

**Minutes:**

46/20 – Halyk/Kowalchuk – THAT we approve the minutes of the February 11, 2020 meeting as presented

Carried

***Delegation – Mr. Ken Siedlecki presented information concerning the North East Transportation Planning Committee and requested that Town Council re-consider being a member of this organization***

47/20 – Thoen-Chaykoski/Bastien – THAT we continue participating in the North East Area Transportation Planning Committee and approve payment of the annual membership fee in the amount of three hundred fifty dollars (\$350.00)

Carried

**Reports:**

**Mayor:**

No report this meeting

**CAO Report:**

48/20 – Bastien/Kowalchuk – THAT we accept the CAO's report as presented

Carried

**Foreman's Report:**

49/20 –Halyk/Bastien– THAT we accept the Foreman's report and the water treatment plant report for February 2020 as presented

Carried

**Leisure Services Report:**

50/20 – Farrell/Thoen-Chaykoski– THAT we accept the Leisure Services Director's report as presented

402 Cameron Street Building:

51/20 Halyk/Thoen-Chaykoski – THAT we permit the local wood carvers group the temporary usage of the former Council Chambers room; nominal usage fee to be determined between the CAO and the user group

Carried

**Accounts for Approval: Bank Statement and Financial Statement:**

52/20 – Farrell/Halyk – THAT we approve the following accounts and amounts for payment; List #1 for the sum of \$104,466.02 and payroll listing for \$30,885.59 and THAT we accept the bank statement and financial statement for February 2020 as presented

Carried

**New Business:**

**Library Bylaw #1-2020**

53/20 – Farrell/Halyk– THAT Bylaw 1-2020 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a local Library Committee be introduced and read for the (1<sup>st</sup>) first time

Carried

54/20– Kowalchuk/Thoen-Chaykoski – THAT Bylaw 1-2020 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a local Library Committee be read for a second (2<sup>nd</sup>) time

Carried

55/20 – Bastien/Farrell – THAT we give three readings to Bylaw 1-2020 at this meeting

Carried

56/20 – Halyk/Kowalchuk – THAT Bylaw 1-2020 being a Bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a local Library Committee, as attached hereto and forming part of these minutes be read for a third (3<sup>rd</sup>) time and finally adopted

Carried

**Donation Policy:**

57/20 – Halyk/Thoen Chaykoski – THAT we approve the Donation Policy as amended

Carried

**Water Works Quality Assurance and Quality Control Policy:**

58/20 – Thoen-Chaykoski/Farrell – THAT we approve the Water Works Quality Assurance and Quality Control Policy as presented

Carried

**Water Works Emergency Plan:**

59/20 – Halyk/Bastien – THAT we approve the Water Works Emergency Plan as presented

Carried

**Finance Committee Recommendations:**

60/20 – Farrell/Bastien – THAT we approve the following recommendations of the Finance Committee:

***Recommendation #1 – Commissionaires Bylaw Enforcement Contract***

THAT we acquire the services of the Commissionaires for seasonal bylaw enforcement at a rate of three thousand nine hundred dollars (\$3,900.00) and proceed with signing the contract as presented.

**Recommendation # 2 – Investing in Canada Infrastructure Program Grant application**

THAT we cease pursuit of the ICIP Grant application for the Water Treatment Plant water line and apply to allocate Gas Tax Funds toward immediate infrastructure needs

**Recommendation #3 – Staff Training**

THAT we authorize Greg Beaudoin's attendance at the Pool Operators 2 course and pay for tuition fees, hotel costs, and out of pocket expenses for this training.

**Recommendation # 4 – 2020 Staff Wages**

THAT we approve the 2020 staff wage schedule as presented.

**Recommendation #5 – Finance Officer Employment Contract**

THAT we approve the Finance Officer Employment Contract with the phased in wage increase schedule.

**Recommendation #6 – CAO Employment Contract**

THAT we approve the CAO Employment contract as presented and update the Employee Handbook to include maternity supplemental benefits.

**In Camera:**

60/20 – Farrell/Thoen-Chaykoski– THAT we move this meeting in camera at 7:15 p.m.

Carried

*Councillor Farrell left the meeting at 7:25 p.m.*

**Out of Camera:**

61/20 – Thoen-Chaykoski/ Bastien - THAT we move this meeting out of camera at 7:50 p.m.

Carried

**Frozen Sewer Line:**

62/20 – Halyk/Kowalchuk – THAT we cover the cost of sewer line jetting at 623 McIntosh Street providing the owner permits an agent of the Town along with a designated contractor to inspect the sewer line with specialized technology; property owner is to be informed that the results of the inspection will be kept on file at the Town Office as evidence in the event future claims are made against the Town for the same issue.

Carried

**Business Networking Event:**

63/20 – Halyk/Bastien – THAT we empower Councillor Thoen-Chaykoski to lead the initial steps on community business development and spend up to five hundred dollars (\$500.00) for a business networking event

Carried

**March 2019 Meeting Minutes Correction:**

64/20 – Kowalchuk/Halyk – THAT we amend resolution 58/19 from the March 12, 2019 regular Council Meeting to read: *THAT we accept the offer to purchase Lot 7&16, Block 3, Plan D2832 for three thousand dollars (\$3,000.00) with the stipulation that development must be started within 18 months and the adjacent lot must be amalgamated with lot 8-9, Block 3, Plan D2832 after development has started.*

**Adjournment:**

65/20 – Kowalchuk– THAT we adjourn this meeting at 8:30 p.m.

Carried

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Mayor, Lorne Hrehor

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Chief Administrative Officer, Kristine Brown