

*Town of Foam Lake*

402 Cameron Street Foam Lake, SK

Minutes of the Regular Council Meeting held in Council Chambers on June 11, 2019

Present: Mayor, Lorne Hrehor

Councillors: Graham Farrell, Julie Pendlebury, Len Kowalchuk, and Gloria Bastien

Absent: Nevin Halyk

Chief Administrative Officer, Kristine Marengere

**Call to order:**

A quorum being present, Mayor Hrehor called the meeting to order at 6:00 p.m.

**Agenda:**

139/19 – Pendlebury/Bastien - THAT the agenda for the June 11, 2019 meeting be adopted as presented

Carried

**Minutes:**

140/19 – Farrell/Pendlebury - THAT the minutes of the May 14, 2019 Regular Meeting be adopted as presented

Carried

**Reports:**

**Mayor:**

141/19 – Kowalchuk/Bastien – THAT the Mayor’s report be accepted as presented

Carried

**CAO Report:**

142/19 – Farrell/Bastien – THAT we accept the CAO’s report as presented

Carried

**Handi Van:**

143/19 – Farrell/Kowalchuk – THAT we accept the quote from Silk Tire for tire replacement for the Foam Lake Handi Van

Carried

**Street Closures:**

144/19 – Pendlebury/Bastien – THAT we permit a partial closure on Chant Street on June 20, 2019 between the hours of 2:00 p.m. and 10:00 p.m.

Carried

145/19 – Farrell/Pendlebury – THAT we permit a partial closure on Saskatchewan Avenue, between Main Street and Cameron Street on July 1, 2019 for the Foam Lake Legion dedication ceremony

Carried

**Foreman's Report:**

146/19 – Farrell/Bastien – THAT we accept the Foreman's report and the water treatment plant report for May 2019 as presented.

Carried

**Accounts for approval:**

147/19- Farrell/Pendlebury – THAT we approve the following accounts and amounts for payment;

List #1 for the sum of \$230,188.10 and List #2, for the sum of \$40,920.36 attached to and forming part of these minutes

Carried

**Bank Statement and Financial Statement**

148/19 – Pendlebury/Bastien – THAT we accept the bank statement and financial statement for May 2019 as presented

Carried

**Addendum:****Fence Permit Application – Lot E, Block 10, Plan 61H02325:**

149/19 -Bastien/Farrell– THAT we approve the fence permit application for Lot E, Block 10, Plan 61H02325

Carried

**Lift Station #1 Design Tender Award:**

150/19 – Farrell/Pendlebury – THAT we accept the recommendation of Colliers Project Leaders to award the contract for consulting engineering services for Lift Station #1 and forcemain upgrade to KGS Group at a value of one hundred sixty-four thousand six hundred six dollars (\$164,606.00)

Carried

**Facility Naming Rights:**

151/19 – Farrell/Kowalchuk – THAT we accept the recommendation of the Leisure Services Board for the process for facility naming rights

Carried

**Regular Meeting Agenda:****Bylaw 1-2019 Zoning Bylaw:**

152/19 – THAT we rescind resolution No 120/19, 121/19, 122/19, and 123/19:

Carried

**Bylaw 5-2019:**

153/19 – Farrell/Bastien THAT Bylaw 5-2019 a Bylaw of the Town of Foam Lake in the province of Saskatchewan to regulate and govern the discharge of firearms and explosives in the Town of Foam Lake, be introduced and read for the 1<sup>st</sup> time.

Carried

154/19 - Pendlebury/Bastien THAT Bylaw 5-2019 a Bylaw of the Town of Foam Lake, in the province of Saskatchewan to regulate and govern the discharge of firearms and explosives in the Town of Foam Lake be read for the 2nd time.

Carried

155/19 – Kowalchuk/Farrell – THAT we give three (3) readings to Bylaw 5-2019 at this meeting

Carried Unanimously

156/19 – Bastien/Pendlebury – THAT Bylaw 3-2019 a Bylaw of the Town of Foam Lake in the province of Saskatchewan to regulate and govern the discharge of firearms and explosives in the Town of Foam Lake be read for the 3<sup>rd</sup> time and finally adopted

Carried

**Bylaw 6-2019:**

157/19 -Farrell/Pendlebury – THAT Bylaw 6-2019 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a process for a Fire Advisory and/or Fire Ban in consultation with the Foam Lake Fire Department in the municipality

Carried

158/19 –Bastien/Kowalchuk – THAT Bylaw 6-2019 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a process for a Fire Advisory and/or Fire Ban in consultation with the Foam Lake Fire Department in the municipality be read for a second (2<sup>nd</sup>) time

Carried

159/19 – Farrell/Pendlebury – THAT we give three readings to Bylaw 6-2019 at this meeting

Carried Unanimously

160/19 –Kowalchuk/Bastien – THAT Bylaw 4-2019 being a bylaw of the Town of Foam Lake in the province of Saskatchewan to establish a process for a Fire Advisory and/or Fire Ban in consultation with the Foam Lake Fire Department in the municipality, as attached hereto and forming part of these minutes be read for a third (3<sup>rd</sup>) time and finally adopted

Carried

**Municipal Property Tax Abatements Policy:**

161/19 – Farrell/Pendlebury – THAT we approve the Municipal Property Tax Abatement Policy for 2019; a policy to establish a schedule of abatements to provide for fair and equitable taxation as presented

**Accounts Payable Policy**

162/19 – Pendlebury/Kowalchuk – THAT we approve the Accounts Payable policy; a policy to authorize the Administration Office to make payments and allow for the timely payments of accounts between Council Meetings

Carried

**Cheque No. 25840:**

163/19 – Halyk/Pendlebury – THAT we authorize the Administrator to cancel cheque no. 25840 payable to SGI Canada

Carried

**Community Emergency Plan:**

164/19 – Farrell/Kowalchuk - THAT we formally adopt the Community Emergency Plan as the municipality's new emergency measures plan.

Carried

**EMO Honorarium:**

165/19 – Farrell/Kowalchuk – THAT we approve a payment of five hundred dollars (\$500.00) to the EMO Coordinator with a card of "thanks" for the dedication and time spent in developing a new emergency measures plan.

Carried

**In Camera:**

166/19 – Kowalchuk/Farrell– THAT we move this meeting In Camera at 7:25 p.m.

Carried

**Out of Camera:**

167/19 – Pendlebury/Bastien – THAT we move this meeting out of Camera at 7:55 p.m.

Carried

**Revised 2019 Budget:**

168/19 – Pendlebury/Bastien – THAT we approve the budget amendments as presented by the Administrator and adopt the annual budget for 2019 as revised

Carried

**Public Works Vehicle Purchase:**

169/19 – Farrell/Pendlebury – THAT we authorize the Administrator to make application to the Foam Lake Credit Union for a loan for the purchase of a new Public Works vehicle through Key Chev in Yorkton, SK

Carried

**Tax Title Property:**

170/19 – Farrell/Bastien- THAT we authorize the Administrator to advise the former owner of Lot 7-8, & 22, Plan 62H033 that there were no proceeds from the acquisition of this property and the Town will not be reimbursing them for any items.

Carried

**Property Tax Arrears:**

171/19 – Farrell/Pendlebury – THAT we direct the Administrator to send a letter to the owner of Lot 13, Block 13, Plan BC2182 and request that they contact the Town Office to discuss possible ways to deal with property tax arrears

Carried

172/19 – Farrell/Pendlebury – THAT we accept the alternate property tax arrears payment agreement for Lot 3-5, Block 18, Plan 77H06696 as presented by the Administrator on behalf of the owners.

Carried

**Transfer Station Charge Account:**

173/19 – Farrell/Bastien – That we direct the Administrator to advise the owner of Lot 20, Block 1, Plan M4060 that charging privileges at the Foam Lake Transfer Station are immediately revoked until the outstanding amounts are paid in full

Carried

**Employee Policy Amendment:**

174/19 – Pendlebury/Bastien – THAT we amend the Employee Policy to include *that in the event Workers Compensation is being used by an employee, the Town of Foam Lake will continue to pay full wages and benefits for a maximum period of three (3) months following the injury; extenuating circumstances will be reviewed on a case by case basis by Council*

Carried

**Petty Cash Account:**

175/19 – Farrell/Bastien – THAT we authorize the Administrator to establish a petty cash account of one hundred fifty dollars (\$150.00) to use for small day to day purchases

Carried

**Elementary School Parade:**

176/19 – Pendlebury/Bastien – THAT we approve the Elementary School Parade route as presented

Carried

**Good Neighbour Policy:**

177/19 – Farrell/Pendlebury – THAT we table further discussion on the Good Neighbour policy as presented until another meeting

Carried

**Adjournment:**

178/19 – Kowalchuk THAT we adjourn this meeting at 8:00 p.m.

Carried

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Mayor, Lorne Hrehor

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Chief Administrative Officer, Kristine Marengere